

**THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD,  
CLARA & MARIA**

**BY-LAW NUMBER 2007- 05**

**BEING** a By-Law to establish a tariff of fees for the processing of applications made in respect of planning matters.

**WHEREAS** the Planning Act, 1990, Section 69(1) provides that the Council of the Municipality, may by By-Law prescribe a tariff of fees for the processing of applications made in respect of planning matters.

**AND WHEREAS** it is deemed desirable to prescribe a Tariff of Fees establishing charges for the processing of applications made in respect of planning matters in the United Townships of Head, Clara & Maria which tariff shall be designed to meet only the anticipated costs to the Municipality in respect of the processing of each type of application provided for in the tariff.

**NOW THEREFORE** the Municipal Council of The Corporation of the United Townships of Head, Clara & Maria enacts as follows:

1. **THAT** the applicant/owner will be required to pay all County of Renfrew fees as established in the County Tariff of Fees By-Law with regards to their application.
2. **THAT** the applicant/owner will be charged the going rate for photocopies and postage.
3. **THAT** all legal fees submitted by the Township solicitor for payment by the municipality with respect to an application will be recovered from the applicant/owner.
4. **THAT** all accounts submitted by the County Engineers, or engineers hired by the municipality for the furtherance of this application, for payment by the municipality with respect to an application will be recovered from the applicant/owner.
5. **THAT** all advertising costs with regards to an application will be recovered from the applicant/owner.
6. **For** all other planning matters that are not covered by the County in its Tariff of Fees By-law, or not specified otherwise, the applicant/owner will be required to pay the fee charged in accordance with the following hourly rates according to the actual time taken to process the application by the respective staff member of the municipality.
  - Clerk \$25
  - Treasurer \$20
  - Administrative Assistant \$15

7. **THAT** these hourly rates/charges will be calculated using the above chart or at the rates as determined by resolution of Council from time to time.
8. **THAT** this By-law will come into force and take effect upon the date of passage.

**READ** a 1<sup>st</sup> and 2<sup>nd</sup> time this 2nd day of March 2007.

**READ** a 3<sup>rd</sup> time short and finally passed this 2nd day of March 2007.

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REEVE – Tammy Lea Sonnenburg

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MELINDA REITH, CLERK