

COMMITTEE OF THE WHOLE REPORT

Friday, August 10, 2007

Report respectfully presented to council from the Committee of the Whole meeting held on Friday, August 10, 2007, in Council Chambers at 13:59h.

The following were present:

Chairperson- Reeve- Tammy-Lea Sonnenburg
Councillor – Ed Aiston Councillor – Dave Foote
Councillor - Jim Gibson Councillor – Robert Reid

Road Superintendent – Wilfred Lamure in attendance until 14:11 h

1. Reports

a. Roads

- i. Listing of roads brushed – yet to do Jennings, Francoeur, Mackey Creek and Ashport Roads (back sections);
- ii. Pat to open culverts in fall, reserve water in case of fire – Mackey Creek and Kenny Roads;
- iii. Ratepayer concern with speed on Boudreau road – we have posted limits, no further action required;
- iv. Trees on baseball diamond/fence on Township property – **Action:** road crew to clear;
- v. Stewarts to log in Mackey Creek Road – they should be required to maintain the road, **Action:** Road Super to speak with loggers.

b. CBO

- i. Questions about Foote/Fischer property – notice from property owners requesting inspection – Order to Remedy issued by CBO;

Clerk has had contact with Fred Dean recently – has agreed to meet in August; agreed to amend contract by forwarding commencement to September 2007. Committee agreed to proceed.

c. Disposal Sites – no issues from reports

d. Recycling – size of bin at Disposal Site – can it be replaced with a larger bin?

- i. **Action:** Clerk to verify with recycler weight of material being diverted to flea market;
- ii. Consider other options for next year – post and wire cage to house recycling at the disposal sites.

e. Fire Training Reports – April to July received and reviewed by Committee; recommendations from fire training:

- i. **Action:** Obtain map of Driftwood park for volunteer use;
- ii. Organize training at Driftwood each June after park hires summer students;
- iii. Repair truck immediately, not wait until off season. Work already completed.

f. Fire Reports

- i. Method of reporting hours on fire reports; request form Treasurer to indicate actual hours worked, Treasurer will determine greater of minimum call or actual wages – **Action:** Councillor Gibson to bring to Fire Training for discussion;
- ii. Clerk drafted a template to be used for fire reporting purposes - **Action:** provide copies for all fire volunteers to be used for reporting purposes once approved by Council;
- iii. FYI - MNR attempted to locate a member of our volunteer service to use our pumper, did not receive response at the numbers that they had; Councillor Gibson has provided MNR with a more comprehensive phone list;

- iv. Jeff Juby asked that a letter of resignation be read at Committee – re: changes that have happened since he has started concerning call-outs and compensation – letter was received as information; Apparently Jeff’s letter reflects sentiments of other members. **Action** - Councillor Gibson and Councillor Reid to discuss the specific issues at fire training (SOG on call-outs, pay, etc.) on Wednesday, August 15, 2007; it appears that a number of issues are simply miscommunication; will report back to Council.
 - g. Working Document – no outstanding items
2. Unfinished Business
- a. Commercial operators and recycling options:
 - i. Richard Yates contacted Reeve re: availability of recycling depot – notified of availability of bins beside Township Hall and at Stonecliffe Disposal Site. **Action:** Clerk to forward letter to all commercial operators advising of placement of bins for their use for recycling purposes. **Action:** Trial basis – Carol to pick up recycling from commercial operators in Deux Rivieres. Will monitor number of extra trips etc. to determine best options for next summer.
 - b. Deux Rivieres disposal site - closing date, notice to public – update in next newsletter. **Action** Clerk to prepare newsletter to be delivered end of August – closing September 30, 2007.
 - c. Draft Procedure Bylaw – reviewed with explanation for changes by Clerk – to comply with the *Municipal Act* and our parliamentary procedure manual. **Action:** Clerk to finalize amendments and publicize notice to pass this by-law.
 - d. Auto-Ex Vehicle **Action:** Councillor Reid and Councillor Gibson to assess vehicle; bring forward for decision August 24;
 - e. Draft Shoreline and Seasonal Land Use policy – does Council wish to control growth or continue as in the past? **Action:** Clerk to draft a document to control and protect growth within the municipality.
 - f. AECL Community Breakfast – anyone able to attend, please RSVP
 - g. Tooley severance – width of private roads & right-of-way – Recommend that r-o-w be 66’ but platform may be smaller. This will allow for proper frontage for buildings in the event that the road is ever assumed by the municipality.
3. New Business
- a. Date for next Emergency Management Meeting/Training – set up of EOC, risk assessment – Meeting planned – Monday, August 27 at 9:00 h.
 - b. Driver’s training for Fire volunteers – FYI – review of articles within province re: driver’s training for certain types of vehicles that may become mandatory
 - c. Disposal Site Attendants concerns
 - i. frequency of cover – can we increase number of times cover is applied during summer months? – Action: Disposal Site attendant to request cover more often during months of June, July and August;
 - ii. site hours – **Action:** Clerk to specify in next newsletter the time the gates are open; explain that even though attendant is on site, with bear problems, gates cannot be open, she has other duties to perform prior to opening for the public;
 - iii. vehicle ventilation and side step; **Action:** Councillor Reid to install some type of ventilation in the box and a driver’s side step on the disposal site vehicle;
 - iv. coveralls – **Action:** that the clerk purchase a set of coveralls for the disposal site attendant.
 - d. Meeting schedule – regular meeting schedule will resume in September.

RECOMMENDATIONS

1. That Council send a strongly worded letter to Ottawa Valley Rail asking them, yet again, to remove the piles of old ties from along the tracks, which present a dangerous fire hazard and public safety concern.
2. That we officially, approach Ottawa Valley Rail to obtain a map of their line with mile markers and crossings clearly marked so that we may better communicate with them in a language that they better understand in the event of future fires along the railway.
3. That the draft fire report form be accepted and used in all future reports.
4. That the disposal site attendant commence, on a trial basis, to collect recycling materials from the commercial operators in Deux Rivieres, provided that all materials be appropriately packaged.
5. That the Deux Rivieres Disposal Site be permanently closed effective September 30, 2007.
6. That our draft roads policy be amended to show that the right-of-way for private (cottage) roads remain at 66'.
7. That the concerns of our disposal site attendant that: ventilation be installed in the box of the truck; that a side step be installed on the truck; that coveralls be obtained for her use; and that cover be placed on the active cell at the Stonecliffe site more frequently during the summer months; be addressed as discussed.

Meeting adjourned at 4:55 h.

Reeve – Tammy-Lea Sonnenburg

Clerk – Melinda Reith