

# **CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

**December 7, 2007**

Minutes of a regular meeting of Council held on Friday, December 7, 2007 at 14:00 h. in Council Chambers.

The following were present:

Reeve	Tammy Lea Sonnenburg
Councillor	Ed Aiston
Councillor	Dave Foote
Councillor	Jim Gibson

Absent

Councillor	Robert Reid
------------	-------------

Attendees: Tom Garrison and Beth Shields

**PECUNIARY INTEREST** -None

## **APPROVAL OF AGENDA**

Approved by general consent.

**MINUTES** –(Resolution Prepared)

Resolution # 1

Moved by Councillor Foote and seconded by Councillor Aiston **BE IT RESOLVED THAT** the minutes of the regular meeting of November 23, 2007 be accepted as presented.

Carried

**DEPUTATIONS** - none

**CLERK'S REPORT** – (For Information Purposes Only)

- ∟ Follow up from last meeting – 5768 Environment concerns, miscellaneous \$2465 – posting error, has been corrected – balance of this account s/b 0 – new software and accounting will enable us to create these reports from the software and eliminate/reduce posting errors
- ∟ Canadian Police Association – phone call received a couple of weeks past looking for donations to support their year book and sponsorship of push to strengthen the *Child Protection Act*.

**FINANCIAL REPORTS** – (Resolution Prepared)

Resolution # 2

Moved by Councillor Gibson and seconded by Councillor Foote **BE IT RESOLVED THAT** the journal entries from J772 to J869 dated December 3, 2007 be accepted as presented.

Carried

## **CORRESPONDENCE**

1. Township of Elizabethtown-Kitley – re: Cost of training related to Fire Code Enforcement – Letter of support
2. Town of Caledon – re: increase of fees and royalties to aggregate producers to fund staff to enable the MNR to better protect provincial resources - info
3. Ron Hackett – re: Corporation of the Township of Huron-Kinloss re: support for the FFSCO - info
4. AMO Alert – re: Speech from the throne and promise of increased financial commitment to municipalities - info
5. Warden Janice Visneskie – re: Provincial-Municipal Fiscal and Service Delivery Review - info
6. Dave Darch, Director of Public Works and Engineering – new procedure for County consideration of individual and community requests - info
7. Dave Darch, Director of Public Works and Engineering – 10-year capital works program - info

8. Ministry of Citizenship and Immigration – re: Ontario’s volunteer recognition program – forward to library for consideration
9. City of Ottawa Councillor Clive Doucet – re: One Cent NOW program support - info

**NEW BUSINESS**

- February Family Day

Resolution #3

Moved by Councillor Foote and Seconded by Councillor Gibson

**WHEREAS** our current employee policy consists of the 8 provincial statutory holidays and the August Civic Holiday.

**AND WHEREAS** on October 11, 2007, Premier Dalton McGuinty, announced that a Family Day had been created via Order-in-Council of the Lieutenant Governor, and would occur on the third Monday of February, beginning in the year 2008.

**AND WHEREAS** the first Family Day in Ontario will be on February 18, 2008 with a purpose of giving families more time to spend together.

**AND WHEREAS** adding the new Family day to the current eligible holidays would cost the ratepayers of the municipality approximately \$500 in 2008;

**THEREFORE, BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria approve the addition of the February Family holiday to the current municipal employment policy.

Carried

Resolution #4

Moved by Councillor Aiston and Seconded by Councillor Gibson **BE IT RESOLVED**

**THAT** the resolution to add Family Day as a recognized holiday be amended to note that the disposal site be closed on that day.

Carried

- Emergency Plan – reviewed and discussed – exercise to take place on December 10, 2007. Clerk explained that the document was a streamlined version of previous that although it has been improved, there is more work to do, that this is a living document that will constantly require updating.

**REPORTS OF COMMITTEES** - none

**UNFINISHED BUSINESS**

- Fire Service Review (Preliminary) Information Only
  - i. Report dated November 29, 2007 was received from the Clerk regarding the options and recommendations for the continuation of the Fire Service outlined by the Ministry of Natural Resources representative, Terry Woermke.

There was discussion of the issues in the report concerning the level of training and why the province was changing their requirements. Clerk explained that the province was protecting themselves, doing their due diligence, as should we.

Issue of upgrading training from S103 to S100. Clerk explained that unless we had further documentation that did not reside within the office, we did not have proof that any volunteer was trained to the S103 level, that all volunteers would likely require complete training.

**Action Item:**

- Clerk to contact Laurentian Hills and Papineau/Cameron respecting fire suppression support for our municipality from our neighbouring municipalities.
- To determine if a multi-year agreement is available with the province. Clerk advised that it would be as it is a legislated service under the *Forest Fire Prevention Act*. Councillors concerned with the possibility of the agreement being

discontinued and us being left with no support. Clerk to request a copy of the draft agreement.

- Statistical information be amended to reflect any revenues earned from the fire service.
  - ii. Report dated November 30, 2007 was received from the Clerk regarding the recommendations for continuation of the Fire Service from the Office of the Fire Marshall Representative, Dan Koroscil.

No further action at this time. Discussion was minimal pending outcome of previous actions.

- iii. Report dated December 3, 2007 was received from the Clerk concerning the Reporting Structure and Organization Chart of the Fire Service.

No further action at this time. Clerk will prepare a summary of reports for circulation at the public meeting to discuss the future of the fire service within the municipality. No further work will be done on preparing policies and procedures for health and safety for the fire service until after the public meeting.

### **BY-LAWS**

- Number 2007-21 – To adopt Emergency Plan Program and Emergency Response Plan

#### Resolution #5

Moved by Councillor Foote and Seconded by Councillor Aiston **BE IT RESOLVED THAT** By-Law Number 2007-21 being a by-law to adopt the municipality's Emergency Management Program and Emergency Response Plan be read a 1<sup>st</sup> and 2<sup>nd</sup> time.  
Carried

#### Resolution #6

Moved by Councillor Gibson and Seconded by Councillor Foote **BE IT RESOLVED THAT** By-Law Number 2007-21 being a by-law to adopt the municipality's Emergency Management Program and Emergency Response Plan be read a 3rd time short and passed.

Carried

### **QUESTIONS AND ANSWERS**

#### **ADJOURNMENT** – (Resolution Prepared)

#### Resolution # 6

Moved by Councillor Aiston and seconded by Councillor Foote **BE IT RESOLVED THAT** this meeting adjourn at 15:15 h. to meet again December 14, 2007 at 14:00 h.  
Carried

---

Reeve - Tammy-Lea Sonnenburg

---

Clerk – Melinda Reith