

THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA
November 20, 2009

Minutes of a regular meeting of Council held on Friday, November 20, 2009 at 14:00 h. in Council Chambers.

1. CALL TO ORDER & MOMENT OF SILENCE

2. ROLL CALL

The following were present: Reeve Tammy Stewart, Councillors: Ed Aiston, Dave Foote, Jim Gibson and Bob Reid.

3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – None

4. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES) –

(Resolution Prepared)

a. Resolution # 20/11/09/001

Moved by Councillor Foote and seconded by Councillor Reid **BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, November 6th, 2009 be accepted as presented.

Carried

5. DEPUTATIONS/PRESENTATIONS - none

6. CORRESPONDENCE & PETITIONS - none

7. CORRESPONDENCE INFORMATION ONLY (Please advise if you feel any item warrants further consideration at a subsequent meeting.)

a. Madawaska Valley - motion to support #3 logging in the park for the next meeting

b. Lambton County #7 motion prepared in support for next meeting

8. STAFF REPORTS (For information only)

a. Clerk's Report – 20/11/09/201

9. FINANCIAL REPORTS

a. Comparative Income Statement (Budget Report) #20/11/09/202

Resolution # 20/11/09/002

Moved by Councillor Reid and seconded by Councillor Foote

BE IT RESOLVED THAT the Comparative Income Statement (Budget Report) for the period ending October 31, 2009 be accepted as amended.

Carried

b. Cheque Log – Report #20/11/09/203

Resolution # 20/11/09/003

Moved by Councillor Foote and seconded by Councillor Reid

BE IT RESOLVED THAT the Cheque Register from October 09, 2009 October 30, 2009 be accepted as presented.

Carried

10. BY-LAWS - none

11. UNFINISHED BUSINESS

a. Report #20/11/09/204

Resolution #20/11/09/004

Moved by Councillor Reid and Seconded by Councillor Foote

WHEREAS in the past Council has contributed to other municipalities for disaster relief purposes;

AND WHEREAS the residents of the Township of McNab/Braeside have experienced severe damage to their property in July of 2009;

AND WHEREAS their Disaster Relief Committee has made a request for a donation of this Council;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby commit to contribute \$100 to the Disaster Relief Committee of McNab/Braeside.

Carried

b. Report #20/11/09/204

Resolution #20/11/09/005

Moved by Councillor Foote and Seconded by Councillor Reid

WHEREAS in 2008 the Council of the United Townships of Head, Clara & Maria contributed to the local Christmas Basket Program which supports all area residents including those of Mackey, Stonecliffe, Bissett Creek and Deux Rivieres;

AND WHEREAS this Council has once again received a request for donations;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby commit to donate \$100 to the Christmas Basket Program being organized by the Beta Sigma Phi Sorority.

Carried

c. Report #20/11/09/204

Resolution #20/11/09/006

Moved by Councillor Reid and Seconded by Councillor Foote

WHEREAS the Council of the Township of Wainfleet has requested support for its resolution against the Ministry of Natural Resources mapping significant wetlands within its municipality;

AND WHEREAS this Council also feels strongly about the increasing erosion of private individuals' property rights by the Provincial government;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby support the resolution of the Council of the Township of Wainfleet and encourages the Ministry of Natural Resources to discontinue the invasive process of mapping private land declaring them Provincially Significant Wetlands;

AND BE IT FURTHER RESOLVED that this Council requests that the Minister take a look at and amend legislation that effectively removes the rights of the property owner unilaterally and without public input;

AND FURTHER THAT this resolution be forwarded to The Township of Wainfleet, the Minister of Natural Resources, the Premier and John Yakabuski, MPP for Renfrew-Nipissing-Pembroke.

Carried

12. ADDENDUM (NEW BUSINESS) (reports and resolutions prepared)

a. Report #20/11/09/205

Resolution #20/11/09/007

Moved by Councillor Aiston and Seconded by Councillor Gibson

WHEREAS over the past 4 years the office has closed early on Christmas Eve for the holiday;

AND WHEREAS most associations and ministries are closed from about the 20th of December to January 2 annually;

AND WHEREAS the office staff would like the opportunity to spend more time at home with their families at Christmas and are willing to forfeit a day's pay or use their vacation entitlement for the opportunity;

THEREFORE BE IT RESOLVED that the Council of the United Townships of Head, Clara & Maria does hereby agree to close the Municipal office on December 24 for the entire day;

AND BE IT FURTHER RESOLVED that advertising of this closure will occur as per the Municipal Notice By-law.

Carried

b. Report # 20/11/09/206

Resolution #20/11/09/008

Moved by Councillor Gibson and Seconded by Councillor Aiston

WHEREAS municipal obligation under the Accessibility for Ontarians with Disability Act, 2005 requires policy and guidelines as per the Customer Service Standard to be enacted by January 1, 2010;

THEREFORE BE IT RESOLVED THAT the Council of the Municipality of the United Townships of Head, Clara & Maria does hereby approve and adopt the document numbered P&G 165/ADMIN/Customer Services Standard Policy Oct-09 as presented by the Clerk at the Training to staff and Council in November, 2009;

AND BE IT FURTHER RESOLVED THAT this policy and guidelines be implemented immediately.

Carried

c. Report #20/11/09/207
Resolution #20/11/09/009
Moved by Councillor Aiston and Seconded by Councillor Gibson
WHEREAS it is time for annual performance appraisals;

AND WHEREAS on the advice of our legal representative it is prudent to have a committee of Council perform the evaluation for the Clerk's position as opposed to one individual;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby appoint Councillor Aiston who, along with the Reeve, will form a committee whose sole purpose is to complete a performance appraisal of the Clerk for the year 2009.

Carried

13. IN CAMERA OR CLOSED SESSION - none

14. QUESTIONS AND ANSWERS –AGCO inspector township policy is not accurate in regards to the security-not necessary to license unless paid- to be discussed in January. If Security staff are volunteers the training is waived.

15. CONFIRMATION OF PROCEEDINGS

a. Resolution # 20/11/09/010

Moved by Councillor Gibson and Seconded by Councillor Aiston

BE IT RESOLVED THAT By-Law 2009 -27 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on November 20, 2009 be read a first time short and passed.

Carried

16. ADJOURNMENT – (Resolution Prepared)

Resolution # 20/11/09/011

Moved by Councillor Aiston and seconded by Councillor Gibson

BE IT RESOLVED THAT this meeting adjourn at 14:00 h to meet again Friday, December 4, 2009 at 14:00 h.

Carried

Reeve – Tammy Stewart

Deputy Clerk – Ruth Morin