



The United Townships of Head, Clara & Maria
Statement of Revenues & Expenditures - Jan 1 - Dec 06, 2013
Report 13/12/13/901

Account	Account Name	Annual Budget	YTD Actual	Remaining Balance to be Collected	Description
Revenues					
General Government					
01-01-000-4110	Previous Year Surplus	45,000.00	51,273.59	\$6,273.59	\$45000 as per budget & transferred \$6273.59 from previous year surplus that was still remaining
01-01-000-4115	Taxation Revenue	453,568.00	455,017.86	\$1,449.86	
01-01-000-4120	Transfer from Reserves	58,800.00	218,637.94	\$159,837.94	\$58800 as per Budget & Resolution Nos: 1) 10/05/13/002 - \$26764.09 re: new DS vehicle 2) 27/09/13/002 - \$4000 re: Updating HCM website 3) 18/07/13/006 - \$7000 from gas tax & \$9850 from unallocated 2012 surplus re: furnace - \$4650 from 2012 unallocated surplus re: architectural & engineering costs - \$52000 from 2012 audited surplus & \$55500 from the hall/office reserves re: Hall/Kitchen reno 4) \$29.85 re: Canada Day & \$44 re: Reserve Holdings were also transferred
01-01-000-4125	Grants in Lieu - Hydro	105,500.00	105,817.90	\$317.90	
01-01-000-4130	PILs - Provincial & Tenant Propertie	37,000.00	40,862.53	\$3,862.53	
01-01-000-4135	Railroad - ROW	5,000.00	17,716.38	\$12,716.38	
01-01-000-4145	Ontario Municipal Partnership Fund	133,100.00	133,100.00	\$0.00	
01-01-000-4160	Donations	1,200.00	2,332.18	\$1,132.18	
01-01-000-4165	Fundraising	750.00	1,000.00	\$250.00	Vesey's Bulbs
01-01-000-4175	Admin - Permits - Fees	1,045.00	1,596.04	\$551.04	
01-01-000-4180	Treasury Account Interest	3,000.00	7,892.71	\$4,892.71	
01-01-000-4185	General Account Interest	300.00	421.39	\$121.39	
01-01-000-4190	Penalty & Interest - Property Taxes	1,500.00	5,338.60	\$3,838.60	
01-01-000-4195	Miscellaneous Revenue	1,600.00	1,391.92	(\$208.08)	Manulife UDA refund of \$1169
01-01-000-4200	Gas Tax	0.00	0.00	\$0.00	Transferred to Deferred revenue for future use
01-01-000-4230	Aggregate Resources	900.00	2,655.41	\$1,755.41	
01-01-000-4235	Election Bond	0.00	100.00	\$100.00	



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01-01-000-4240	Tax Sale Recovered Costs	0.00		3,724.10		\$3,724.10	
01-01-000-4300	Tax Arrears Revenue	0.00		180.24		\$180.24	
01-01-000-4400	Sale of Surplus Land	0.00		0.00		\$0.00	
01-01-000-4500	Sale of Surplus Equipment	0.00		2,150.00		\$2,150.00	
01-01-000-4600	Penny Rounding	0.00		0.00		\$0.00	Added to offset penny rounding when receiving cash payments
Total General Government Revenue		848,263.00		1,051,208.79		\$202,945.79	
Protection Services							
Building Permits & Fees							
01-02-000-4170	Building Permits & Fees	1,500.00		2,394.00		\$894.00	Building/septic
		1,500.00		2,394.00		\$894.00	
Environmental Services							
01-04-000-4140	Recycling Grants	9,540.00		13,767.68		\$4,227.68	Recycling prmts from Stewardship ON & invoices sent to Stewardship ON for Hazardous waste day
01-04-000-4210	Recycling Income	150.00		197.50		\$47.50	Contractor pays HCM \$25/tonne for metal collected at Landfill sites
01-04-000-4220	Tipping Fees	6,000.00		6,023.00		\$23.00	
01-04-000-4225	Disposal Site Income	3,000.00		0.00		(\$3,000.00)	
		18,690.00		19,988.18		\$1,298.18	
Recreation & Cultural Services							
01-06-000-4155	Recreation (Hall Events Revenue)	1,350.00		947.00		(\$403.00)	Euchre & Hall rental
		1,350.00		947.00		(\$403.00)	
Special Grants							
01-10-000-4150	Special Grants	99,550.00		29,700.00		(\$69,850.00)	Received so far: Seniors New Horizon Fund (SNHF) \$25,000 / Canada Day grant \$700 / CIF fund - \$4000 - small program
		99,550.00		29,700.00		(\$69,850.00)	
Total Revenue		969,353.00		1,104,237.97		\$134,884.97	



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Expenses

Salaries/wages for all departments	226,890.00		200,765.22	\$26,124.78	Payroll for all departments - includes special projects employees wages in Roads department
		\$226,890.00	\$200,765.22		

**General Government
Administration**

01-01-01A-5102	Employment Benefits	11,000.00	7,168.55	\$3,831.45	Manulife Financial
01-01-01A-5103	Payroll Taxes	15,000.00	13,560.92	\$1,439.08	EI, CPP & Income taxes
01-01-01A-5105	WSIB Employer Expense	4,500.00	4,260.20	\$239.80	
01-01-01A-5106	EHT Employer Expense	2,400.00	2,247.92	\$152.08	
01-01-01A-5107	Vacation Pay Employer Expense	3,000.00	2,604.34	\$395.66	
01-01-01A-5110	HST	6,500.00	6,223.80	\$276.20	
01-01-01A-5111	GST	0.00	0.00	\$0.00	
01-01-01A-5112	Penny Rounding	0.00	0.00	\$0.00	Added to offset penny rounding expenses when receiving cash payments
01-01-01A-5115	Uncollectable Revenue	0.00	0.00	\$0.00	
01-01-01A-5120	Education/Training	4,500.00	4,707.35	(\$207.35)	
01-01-01A-5125	Admin Mileage	2,500.00	1,750.39	\$749.61	To meetings, training, & pick up supplies
01-01-01A-5130	Office Supplies	3,500.00	4,190.44	(\$690.44)	
01-01-01A-5135	Property Tax & Accounting Software	6,000.00	4,897.50	\$1,102.50	Annual fee re: Licence & support - Nov 1, 2013 to Oct 31, 2014
01-01-01A-5140	Associations - Membership Fees	1,800.00	1,766.93	\$33.07	
01-01-01A-5145	Resource Materials' Fees	250.00	179.01	\$70.99	
01-01-01A-5150	Audit Fees	18,000.00	12,000.00	\$6,000.00	Welch LLP
01-01-01A-5155	Legal Fees	6,000.00	1,751.33	\$4,248.67	
01-01-01A-5160	Annual Signage Fees	1,500.00	1,000.00	\$500.00	
01-01-01A-5165	Internet	1,150.00	782.98	\$367.02	
01-01-01A-5170	Office telephone/fax	1,500.00	1,300.60	\$199.40	



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01-01-01A-5185	Taxes Written Off	750.00		109.21		\$640.79	Property Tax Refunds
01-01-01A-5195	Tax Sale	1,000.00		2,429.13		(\$1,429.13)	
01-01-01A-5200	Surplus Land Sale	0.00		0.00		\$0.00	
01-01-01A-5205	Property Maintenance	1,500.00		503.87		\$996.13	
01-01-01A-5215	HCM Donations	500.00		600.00		(\$100.00)	
01-01-01A-5220	Insurance	17,750.00		19,281.20		(\$1,531.20)	
01-01-01A-5225	Office Furniture & Equipment	1,250.00		1,252.61		(\$2.61)	Front office desk - Storage file box system - desk plate kit - Office phones
01-01-01A-5230	Computer Software	500.00		139.90		\$360.10	
01-01-01A-5235	Computer Hardware	400.00		312.98		\$87.02	Power supply for chambers computer
01-01-01A-5240	Admin Permits & Fees	0.00		0.00		\$0.00	
01-01-01A-5245	Postage	1,850.00		1,208.94		\$641.06	
01-01-01A-5250	Advertising	1,000.00		376.72		\$623.28	
01-01-01A-5255	Repairs	0.00		499.66		(\$499.66)	Replaced new panic set on Library door
01-01-01A-5260	Upgrade/Capital	0.00		0.00		\$0.00	
01-01-01A-5265	Special Projects	0.00		0.00		\$0.00	
01-01-01A-5270	Promotions	1,000.00		100.00		\$900.00	Resolution No.: 25/10/13/001- to donate from promotions to fund Community Christmas Party
01-01-01A-5275	Miscellaneous	500.00		483.05		\$16.95	
01-01-01A-5280	Bank Charges	1,750.00		1,534.11		\$215.89	
01-01-01A-5285	Accessibility	0.00		0.00		\$0.00	Added for 2014 as per requirements
01-01-01A-5405	Health & Safety	0.00		0.00		\$0.00	
01-01-01A-5570	Fundraising Expenses	0.00		493.00		(\$493.00)	Vesey's Spring/fall order
01-01-01A-5675	Contingency	0.00		0.00		\$0.00	
01-01-01A-5925	County Consult Fees	0.00		0.00		\$0.00	
Total Administration		\$118,850.00		\$99,716.64		\$19,133.36	
Council							
01-01-01C-5001	Council Honorariums	20,250.00		12,138.77		\$8,111.23	
01-01-01C-5002	Conventions & Training	5,000.00		2,637.57		\$2,362.43	



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01-01-01C-5003	Reeve's Mileage	1,000.00		122.04		\$877.96	
01-01-01C-5004	Councillor's Mileage	1,000.00		425.87		\$574.13	
01-01-01C-5005	Council Employment Expense	0.00		0.00		\$0.00	
01-01-01C-5006	Councillor's Paid Expenses	200.00		0.00		\$200.00	
01-01-01C-5007	Elections	0.00		261.36		(\$261.36)	Advertisements costs for nominations & elections
01-01-01C-5008	Council Charges to be Reimbursed	200.00		0.00		\$200.00	
01-01-01C-5145	Resource Materials' Fees	250.00		612.63		(\$362.63)	Municipal World 3 year subscription
Total Council		\$27,900.00		\$16,198.24		\$11,701.76	
Total General Government		\$350,700.00		\$115,914.88		\$234,785.12	
Protection Services							
Auto Extrication							
01-02-02A-5915	Auto Extrication	800.00		800.00		\$0.00	
Total Auto Extrication		\$800.00		\$800.00		\$0.00	
Building Inspector							
01-02-02B-5120	Education/Training	0.00		0.00		\$0.00	
01-02-02B-5125	CBO Mileage	1,100.00		703.60		\$396.40	for Inspections
01-02-02B-5140	Associations - Membership Fees	0.00		0.00		\$0.00	
01-02-02B-5170	CBO Telephone	750.00		630.60		\$119.40	
01-02-02B-5405	Health & Safety	0.00		0.00		\$0.00	
01-02-02B-5510	Building Permits & Fees	0.00		0.00		\$0.00	
Total Building Inspector		\$1,850.00		\$1,334.20		\$515.80	
Emergency Management							
01-02-02E-5120	Education/Training	225.00		59.13		\$165.87	May Madness Emergency Awareness
01-02-02E-5125	Mileage	0.00		0.00		\$0.00	
01-02-02E-5130	Supplies	100.00		82.36		\$17.64	
01-02-02E-5305	Emergency Preparedness	2,500.00		0.00		\$2,500.00	
Total Emergency Management		\$2,825.00		\$141.49		\$2,683.51	



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Fire					
01-02-02F-5130	Supplies	500.00	0.00	\$500.00	
01-02-02F-5355	Fire Agreement - MNR	6,000.00	6,341.25	(\$341.25)	
01-02-02F-5365	911 Agreement - County	2,000.00	1,988.90	\$11.10	
Total Fire		\$8,500.00	\$8,330.15	\$169.85	
Health & Safety					
01-02-02H-5405	Health & Safety	750.00	426.65	\$323.35	for all departments
Total Health & Safety		\$750.00	\$426.65	\$323.35	
Policing					
01-02-02P-5930	Policing	43,000.00	29,619.00	\$13,381.00	
Total Policing		\$43,000.00	\$29,619.00	\$13,381.00	
Total Protection Services		\$57,725.00	\$40,651.49	\$17,073.51	
Roads					
01-03-03R-5120	Education/Training	0.00	20.19	(\$20.19)	
01-03-03R-5125	Road's Mileage	0.00	0.00	\$0.00	
01-03-03R-5140	Associations - Membership Fees	600.00	593.34	\$6.66	
01-03-03R-5175	Roadsuper Cell Phone	550.00	444.99	\$105.01	
01-03-03R-5180	Twp garage utilities	7,000.00	2,956.62	\$4,043.38	
01-03-03R-5250	Advertising	0.00	136.62		advertising - 3 year ploughing & grading contract & Load restrictions
01-03-03R-5255	Repairs/Maintenance	950.00	1,290.59	(\$340.59)	Snow blower & chipper repair
01-03-03R-5260	Upgrade/Capital	0.00	0.00	\$0.00	
01-03-03R-5265	Special Projects	22,940.00	0.00	\$0.00	Transferred total amount to Salaries/wages/all departments budget & expenses as it was used to pay for Roads Labourers - Project 2013
01-03-03R-5275	Miscellaneous	250.00	224.99	\$25.01	
01-03-03R-5405	Health & Safety	250.00	0.00	\$250.00	
01-03-03R-5576	Furniture & Equipment	0.00	0.00	\$0.00	



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01-03-03R-5605	Culverts	14,871.00		1,110.00		\$13,761.00	
01-03-03R-5610	Road Maintenance	2,000.00		863.30		\$1,136.70	Nuisance beaver removal costs & removal of tree on Dunlop Cres - Deux Rivières
01-03-03R-5615	Truck Expenses	6,500.00		6,304.91		\$195.09	Gas, oil & maintenance Twp truck
01-03-03R-5616	Truck Repairs	0.00		425.72		(\$425.72)	
01-03-03R-5619	Ploughing	23,500.00		13,427.70		\$10,072.30	
01-03-03R-5620	Calcium	14,500.00		12,301.27		\$2,198.73	
01-03-03R-5625	Ditching	8,023.00		11,820.00		(\$3,797.00)	Includes additional work completed on Donnelly Road
01-03-03R-5630	Grading	18,000.00		19,755.60		(\$1,755.60)	Spring & fall
01-03-03R-5635	Gravel Crushing	0.00		0.00		\$0.00	
01-03-03R-5640	Gravel Pits	2,500.00		425.90		\$2,074.10	
01-03-03R-5645	Gravel Resurfacing	4,200.00		4,090.00		\$110.00	
01-03-03R-5650	Sand & Salt Purchase	13,500.00		9,020.00		\$4,480.00	
01-03-03R-5655	Sanding	11,500.00		7,962.71		\$3,537.29	
01-03-03R-5660	Standby	12,000.00		6,525.00		\$5,475.00	
01-03-03R-5665	Tools & Supplies	1,500.00		2,117.64		(\$617.64)	Includes new snow blower
01-03-03R-5670	Twp Signs & Posts	1,000.00		94.50		\$905.50	
01-03-03R-5675	Contingency	0.00		0.00		\$0.00	
01-03-03R-5680	Stockpile - Asphalt	0.00		3,612.50		(\$3,612.50)	Stockpiling asphalt for future use on Twp roads
Total Transportation Services		\$166,134.00		\$105,524.09		\$60,609.91	

Waste Management

01-04-04W-5120	Education/Training	1,000.00		976.50		\$23.50	
01-04-04W-5125	Environmental Mileage	600.00		611.20		(\$11.20)	
01-04-04W-5130	Environmental Supplies	100.00		48.73		\$51.27	
01-04-04W-5140	Associations - Membership Fees	100.00		100.00		\$0.00	
01-04-04W-5255	Repairs/Maintenance	5,000.00		4,930.00		\$70.00	Stonecliffe - 50' Buffer Zone around 3 sides of site - closed old cell / made new cell /compacting / cut trees & clear fence line as per MOE requirements



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01-04-04W-5260	Upgrade/Capital	1,000.00		26,246.00		(\$25,246.00)	New Disposal Site Truck -Resolution No.: 10/05/13/002
01-04-04W-5265	Special Projects	0.00		1,097.80		(\$1,097.80)	Recycling containers - Blue Box P&E program - Res. No: 22/11/13/011
01-04-04W-5275	Miscellaneous	0.00		0.00		\$0.00	
01-04-04W-5405	Health & Safety	100.00		0.00		\$100.00	
01-04-04W-5615	Truck Expenses	5,500.00		3,060.14		\$2,439.86	Gas, oil & maintenance for DS truck
01-04-04W-5616	Truck Repairs	0.00		208.88		(\$208.88)	
01-04-04W-5680	Stockpile - Asphalt	0.00		3,612.50		(\$3,612.50)	Stockpiling asphalt for future use on Landfill sites
01-04-04W-5705	Composter Rebate Program	300.00		100.00		\$200.00	
01-04-04W-5715	Disposal Site Monitoring	40,000.00		22,484.71		\$17,515.29	JP2G costs - 2013
01-04-04W-5720	Disposal Site Study	5,000.00		0.00		\$5,000.00	
01-04-04W-5725	Environmental Expenses	6,300.00		855.39		\$5,444.61	Battery for bear fence @ Bissett Creek Landfill site, admin fee for Land use Permit, Fire extinguishers re: Landfill sites
01-04-04W-5730	Excavation	13,000.00		10,090.00		\$2,910.00	General Maintenance for all Landfill Sites
01-04-04W-5735	Household Hazardous Waste	6,000.00		6,036.75		(\$36.75)	
01-04-04W-5740	Recycling	27,000.00		21,297.30		\$5,702.70	As per contract & Contractor fee - collecting small/large ticket items etc.. @ Disposal Sites & Twps' Roadside
Total Waste Management		\$111,000.00		\$101,755.90		\$9,244.10	
Cemetery							
01-05-05C-5900	Cemetery	0.00		0.00		\$0.00	
Total Cemetery		\$0.00		\$0.00		\$0.00	
Helipad							
01-05-05H-5901	Helipad	0.00		44.21		(\$44.21)	Crack filler & black top patch
Total		\$0.00		\$44.21		(\$44.21)	



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Physician Recruitment					
01-05-05P-5920	Physician Recruitment	3,600.00	3,600.00	\$0.00	
Total		\$3,600.00	\$3,600.00	\$0.00	
Library					
01-06-06L-5805	Library Reimbursement Fees	0.00	0.00	\$0.00	
Total Library		\$0.00	\$0.00	\$0.00	
Parks & Recreation					
01-06-06P-5130	Hall Supplies	500.00	1,722.33	(\$1,222.33)	includes kitchen supplies i.e. pots, roast pan, large cutlery etc..
01-06-06P-5170	Hall Telephone	600.00	498.60	\$101.40	
01-06-06P-5180	Hall Utilities	9,150.00	5,517.89	\$3,632.11	
01-06-06P-5255	Repairs/Maintenance	6,100.00	906.20	\$5,193.80	Includes: Maintenance on Water system, water samples & minor hall repairs
01-06-06P-5260	Upgrade/Capital	186,750.00	249,882.05	(\$63,132.05)	Architectural Designs costs / pmt to Mackey Const. / purchase of appliances for kitchen, etc...
01-06-06P-5265	Special Projects	0.00	0.00	\$0.00	
01-06-06P-5275	Miscellaneous	0.00	0.00	\$0.00	
01-06-06P-5405	Health & Safety	0.00	0.00	\$0.00	
01-06-06P-5560	Hall Expenses	0.00	0.00	\$0.00	
01-06-06P-5565	Hall Rental Refunds	450.00	185.00	\$265.00	
01-06-06P-5570	Fundraising Expenses	600.00	80.00	\$520.00	Euchre prizes
01-06-06P-5575	Canada Day Expenses	2,500.00	1,492.47	\$1,007.53	Food, entertainment, etc...
01-06-06P-5576	Furniture & Equipment	0.00	1,191.23	(\$1,191.23)	New tables for Hall
01-06-06P-5580	Parks & Boat Ramps Maintenance	11,000.00	10,796.94	\$203.06	Grounds Maintenance contract
01-06-06P-5585	Parks & Launch Capital	8,000.00	6,743.96	\$1,256.04	Work done @ Mackey Park, rocks placed around outhouses at boat launches
Total Parks & Recreation		\$225,650.00	\$279,016.67	(\$53,366.67)	
01-07-07C-5925	County Consult Fees	0.00	0.00	\$0.00	
Total County Consult Fees		\$0.00	\$0.00	\$0.00	



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01-08-08R-5905	Transfer to Reserve Funds	54,544.00		134,544.00		(\$80,000.00)	Resolution No: 22/11/13/011 - \$3000 to emergency Management / \$32000 back to Hall Office Replacement & Repair / \$25000 back to Facility Management (Hall/Office upgrades) / \$10000 for disposal site expansion / \$10000 for Parks & Rec
Total Transfer to Reserve Funds		\$54,544.00		\$134,544.00		(\$80,000.00)	
01-09-09D-5910	Transfer to Deferred Revenue	0.00		28,373.17		(\$28,373.17)	\$6993.90 to deferred revenue re: gas tax Resolution Nos: 1) - 22/08/13/011 - \$1379.27 re: Canada Day surplus for use in 2014 2) 22/11/13/011 re: \$5000 for Blue Box P&E Program / \$5000 for signage / \$4000 for Web page / \$6000 for SNHP Council commitment (flooring)
Total Transfer to Deferred Revenue		\$0.00		\$28,373.17		(\$28,373.17)	
01-10-10S-5265	Special Projects	0.00		0.00		\$0.00	
Total Special Projects		\$0.00		\$0.00		\$0.00	
Total Expenses			\$969,353.00		\$1,010,145.42	(\$40,792.42)	
Net Income			\$0.00		\$94,092.55	\$94,092.55	