

# THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

**January 20, 2012**

Minutes of a regular meeting of Council held on Friday, January 20, 2012 at 14:07 h. in the Municipal Hall.

## **1. CALL TO ORDER & MOMENT OF SILENCE**

## **2. ROLL CALL**

The following were present Reeve Tammy Stewart, Councillors: Dave Foote, Jim Gibson and Robert Reid.

Four members of the public and media were present.

## **3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – none.**

## **4. DEPUTATIONS/PRESENTATIONS – none**

## **5. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

### **i. Council Minutes**

Resolution # 20/01/12/001

Moved by Councillor Reid and seconded by Councillor Gibson

**BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, December 16, 2011 be accepted as presented.

Carried Unanimously

### **ii. Council Minutes**

Resolution # 20/01/12/002

Moved by Councillor Foote and seconded by Councillor Reid

**BE IT RESOLVED THAT** the minutes of the special meeting of Thursday, January 12, 2012 be accepted as presented.

Carried Unanimously

### **iii. Library Board minutes – for information only**

1. November 15, 2011

2. December 12, 2011

## **6. CORRESPONDENCE & PETITIONS – None**

## **7. CORRESPONDENCE**

**i.** County of Huron – re: Low Frequency Noise - information

**ii.** MPAC – re: update - information

**iii.** Superior/Ontario Court of Justice – re: copy of transcript of May 13, 2011 proceedings - information

**iv.** Township of Carling – re: Pave Highway Shoulders – support by resolution **Clerk** to prepare for next meeting

**v.** Municipality of Clarington – re: special funding to cover municipal deficits - information

**vi.** Municipality of Clarington – re: regulations regarding commercial fill operations – support by resolution **Clerk** to prepare for next meeting

**vii.** Town of Deep River – re: Joint Auto Extrication Committee appointment – information **Clerk** to contact Deep River to determine when the Joint Auto Ex Committee is meeting next

**viii.** Missing Link Snowmobile Club – re: use of helipad for trail purposes - information

**ix.** Canadian Rail Corridor – re: Bulletin #1- information

**x.** L1 – Cathy Balla-Boudreau – re: use of fundraising funds for “Children’s Corner” in the Library

Resolution # 20/01/12/701

Moved by Councillor Foote and Seconded by Councillor Reid

**WHEREAS** the Vesey Fund is available for use;

**BE IT RESOLVED THAT** A sum of up to \$300 be set aside to Fund a Children’s Corner for Library Ready and a Child play area. (to begin in Feb./ 2012

Carried Unanimously

## 8. STAFF REPORTS

- i. Clerk's Report #20/01/12/801 – information
- ii. Treasurer's Report #20/01/12/802 - information

## 9. FINANCIAL REPORTS

- i. Comparative Income Statement Report #16/12/11/901  
Resolution # 20/01/12/003

Moved by Councillor Reid and Seconded by Councillor Gibson

**BE IT RESOLVED THAT** the Comparative Income Statement dated December 16, 2011 be accepted as amended.

Carried Unanimously

- ii. Comparative Income Statement Report #20/01/12/901  
Resolution # 20/01/12/004

Moved by Councillor Gibson and Seconded by Councillor Reid

**BE IT RESOLVED THAT** the Comparative Income Statement to December 31, 2011 be accepted as presented.

Carried Unanimously

- iii. Expense Statement to Date – January 17, 2012  
Resolution # 20/01/12/005

Moved by Councillor Reid and Seconded by Councillor Foote

**BE IT RESOLVED THAT** the Statement of Expenses dated January 17, 2012 be accepted as presented.

Carried Unanimously

- iv. Cheque Log to January 17, 2012  
Resolution # 20/01/12/006

Moved by Councillor Foote and Seconded by Councillor Gibson

**BE IT RESOLVED THAT** the Cheque Log dated January 17, 2012 be accepted as presented.

Carried Unanimously

## 10. BY-LAWS - none

## 11. UNFINISHED BUSINESS – none

## 12. ADDENDUM (NEW BUSINESS)

- i. Report #20/01/12/1201– Compensation Paid to Councillors  
Resolution # 20/01/12/007

Moved by Councillor Gibson and Seconded by Councillor Foote

**WHEREAS** under the Municipal Act, 2001 the Treasurer of each municipality shall in each year on or before March 31 provide to the Council of the municipality an itemized statement of remuneration and expenses paid in the previous year to each member of Council in respect of his or her services as a member of the council;

**BE IT RESOLVED THAT** the Statement of Expenses for Council for the year 2011 totalling \$16,811.61 be accepted as presented.

Carried Unanimously

- ii. Report #20/01/12/1202 – Public Sector Salary Disclosure – Information Only

- iii. Report #20/01/12/1203 – Clerk's Goals and Accomplishments 2010 & 2011- Information Only

- iv. Report #20/01/12/1204 – Sale of Chapman Park  
Resolution # 20/01/12/008

Moved by Councillor Foote and Seconded by Councillor Gibson

**WHEREAS** staff have followed the procedures as set out in the Sale of Land by-law;

**AND WHEREAS** the highest bid received was \$10,000 submitted by Jean-Marie Ranger and Guy Bourdeau;

**THEREFORE BE IT RESOLVED THAT** as per section 9 of the Municipal By-law the Council of the United Townships of Head, Clara & Maria does hereby approve the sale to

Mr. Ranger and Mr. Bourdeau for \$10,000 plus costs and authorize staff to commence and finalize the formal offer to purchase and sale.

Carried Unanimously

**v. Report #20/01/12/1205 – Divulging Personal Information over Telephone**

Resolution # 20/01/12/009

Moved by Councillor Gibson and Seconded by Councillor Foote

**WHEREAS** An individual purporting to be the owner of the property who wishes to know their tax account balance or other tax account information may do so as long as staff can validate the identity of the property owner by asking specific questions relating to the tax account, which typically only the owner would know;

**AND WHEREAS** the change will significantly save time for staff as well as assist the property owner in obtaining tax account information;

**AND WHEREAS** if staff are not satisfied that the requester is the account holder, staff would forward the information to the address identified on the tax system;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the United Townships of Head, Clara & Maria does hereby amend the policy and guidelines for divulging personal information over the telephone to a property owner.

Carried Unanimously

**vi. Report #20/01/12/1205 – Obtaining Legal Services**

Resolution # 20/01/12/010

Moved by Councillor Foote and Seconded by Councillor Gibson

**WHEREAS** staff have forwarded requests for proposals to 4 prominent law offices in Pembroke;

**AND WHEREAS** the response of Kenneth J. Conroy meets the requirements listed including experience in Municipal law;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to contract with Kenneth J. Conroy for the provision of legal services.

Carried Unanimously

**13. CLOSED SESSION – None**

**14. BUSINESS ARISING FROM CLOSED SESSION - none**

**15. QUESTIONS AND ANSWERS - none**

**16. CONFIRMATION OF PROCEEDINGS**

Resolution # 20/01/12/011

Moved by Councillor Foote and Seconded by Councillor Gibson

**BE IT RESOLVED THAT** By-Law 2012-03 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on January 20, 2011 be read a first time short and passed.

Carried Unanimously

**17. ADJOURNMENT**

Resolution # 20/01/12/012

Moved by Councillor Gibson and seconded by Councillor Foote

**BE IT RESOLVED THAT** this meeting adjourn at 14:55 h to meet again Friday, February 3, 2012 at 14:00h.

Carried Unanimously

---

Reeve – Tammy Lea Stewart

---

Clerk – Melinda Reith