

Type of Decision									
Meeting Date	Friday, May 20, 2011				Report Date	Tuesday, May 17, 2011			
Decision Required		Yes	X	No	Priority	X	High		Low
Direction Only		Information Only		x	Type of Meeting	X	Open		Closed

REPORT TITLE
Clerk's Report - For Information Only #03/06/11/801

1. Ken Giroux was the successful bidder for the grass cutting contract - \$10,150; Albert Chartier bid \$13,925. There were no other bids. In spring of 2012 we will complete another 3 year contract.
2. Disposal site annual reports have been completed and submitted to MOE. Jp2g will provide a finalized Waste Management Plan by mid-June.
3. Billy has advised that the Bissett electric fence is complete and operational.
4. Grading and calcium have been completed.
5. I have exchanged emails with Mr. Watchorn of the MNR, which I believe you have each been cc'd. He is interested in meeting – any specific dates or topics of discussion?
6. HCM has been successful in obtaining a grant from Heritage Canada in the amount of \$657 for Canada Day celebrations. Committee members have been notified.
7. We have been successful in obtaining both Canada and Ontario summer student financing. The Ontario government grant is 100% financing. The Canadian government grant is 50% financing but has been shortened from what we originally requested by about 3 weeks from our original request. Staff have decided that due to the shortened time frame, we would hire two students to work with Terry. Bill has assured me that he is quite willing to work less than 5 days a week during the summer months as he has other obligations to keep him busy. The hiring of two students will not interfere with normal employee obligations or exceed budgeted costs as one program is 100% financed.
8. I attended the Northern Graphite presentation at the Joint Economic Development Committee meeting Tuesday evening. An update:
 - a. The IPO on the TSX Venture Exchange was successful in raising \$4,000,000 at .50 each. Stocks were trading at \$1.32 on Tuesday. Funds raised were adequate to complete the pre-feasibility study, complete the permit amendment process and keep the office running.
 - b. Management believes that the time is right for the viable operation of this site due to prices (tripled since 2005), market demands (new lithium ion batteries) and quality of product.
 - c. The permit amendment process will take approximately 2 years and was commenced early in 2010.
 - d. They are requesting feedback from the community – positive and negative. Positive will offer support when dealing with provincial government agencies. Negative will allow them the opportunity to address and hopefully alleviate any concerns.
 - e. They plan to have approval in the first quarter of 2012 and begin construction the first half of 2012. It is estimated that it will take one year to build the mine including the processing facility. During this time an additional \$60 - \$70 million will need to

- be raised. They are in talks with foreign companies in Japan, Korea and China looking for strategic partners. There will likely be another IPO in the future as well.
- f. Mine has an estimated life of 40 years and the potential if demand increases to double that at 20,000 tonnes per year.
 - g. Jobs created will be between 100 – 200 during construction phase and eventually 70-100 full time positions – mostly heavy equipment operators and process plant workers, skilled trades. There will be a need for a few engineers and geologist however most positions will be trainable and they are quite willing to train.
 - h. The public can keep up to date by visiting their website at <http://www.northerngraphite.com>.
9. There is also a new employment assistance office open in Deep River. They will help individuals from Petawawa to Deux Rivieres develop job search skills and find employment. They are beginning an outreach program to assist students obtain the skills required for local employment. They will also assist employers in the hiring process, job descriptions, retention services and apprenticeships. I will update our website to include their contact information as well. The number is 613-687-1717, currently in Petawawa. Local number will be provided.
 10. An application has been submitted to Farm Credit Canada's Agri-Spirit Fund for financing for refurbishing of the community centre floor. Grant awards will not be known until November.
 11. Noella has begun the process of purchasing picnic tables for use at Old Mackey Park prior to Canada Day. Terry has assured me that he can assemble the tables for use for the celebration and have the summer students finish them later on. Donations to May 16, 2011 total \$2,126 to be split between a number of projects.
 12. Two Council members have yet to re-file their form 4s. There will be no registered letter. Please complete this process no later than the June 17th meeting to avoid situations where staff may not be available to swear your affidavit.
 13. There is an Emergency Management meeting next week in Petawawa concerning the joint exercise for later this year. Preliminary goal is to deal with an earthquake and have each municipality exercise whatever part of their plan they wish to, in their own location. This way the exercise can be as large or small as required. I am meeting with the other municipal reps for our area to further discuss our part in this exercise.
 14. As per our budget, I have arranged to purchase a number of colour brochures to give to Nancy for the EXPO 150 display. If we have other marketing needs further in the year, perhaps the savings from the Economic Development committee can be used to that end.
 15. Due to the disruptions experienced over the past weeks we have not completed the zoning by-law amendment public meeting or the amendment to building permits public meeting. I have arranged to advertise both to be held at the meeting of Friday, July 15, 2011 so the processes can be completed and the changes made.
 16. I have included a revised copy of the budget presentation and supporting documents that I will provide to the public for this week's meeting. They have been posted on-line since last Friday and made available in the municipal office. Notice of same has been posted throughout the community.