

Type of Decision									
Meeting Date	Friday, March 27/09				Report Date	Friday, March 6, 2009			
Decision Required	x	Yes		No	Priority	X	High		Low
Direction Only		Information Only			Type of Meeting	X	Open		Closed

REPORT TITLE									
Library Board Funding for Staff Position									

**Subject:** Continuation of funding for library staffing purposes.

**Recommendation:** That Council adopts in its 2009 budget funding to the Library Board for payroll costs for \$5,600.

**WHEREAS** in 2008 Council changed from a system of paying a levy to the Library Board to supporting payroll costs for the wages and related employment costs for a weekly seven hour day at the same rate as the municipal office assistant;

**AND WHEREAS** this arrangement has allowed our Treasurer to reduce the amount of time spent on Library business and has freed up time to focus on Municipal business;

**AND WHEREAS** our Treasurer will continue to act as Treasurer for the Library Board;

**AND WHEREAS** the contribution to the Library Board will amount to approximately \$5,600 for 2009;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria agrees to continue to support the funding for payroll costs for the Librarian and the secretary/CEO position for the Library Board and agrees to pay all wage and employment costs for a seven hour per week position at the same rate as the municipal office assistant;

**AND FURTHER THAT** this arrangement continue until and unless Council decides by resolution to amend this arrangement.

**AND FURTHER THAT** on condition of this funding, where the Library Board does not have existing policy, that they adopt corresponding municipal policy as their own.

**Background/Executive Summary:** Same arrangement as 2008, however this resolution makes the arrangement permanent, until changed by Council, so that the issue does not have to be addressed each year.

**Financial Considerations/Budget Impact:** Total funding to the Library Board did not change significantly although the arrangement did. Total payroll costs for the Municipality increased, as we are now paying someone else to do work that our Treasurer had been completing. In effect, we would be funding the new position and paying our Treasurer for those hours that are now freed up to focus on Council business. Realized a significant time saving for 2008 and will only continue as the Library CEO/Librarian continues to learn.

**Policy Impact:** none

Approved and Recommended by the Clerk

Melinda Reith,  
Municipal Clerk