

Type of Decision									
Meeting Date	Friday, September 4, 2009				Report Date	Wednesday, August 19, 2009			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction Only		Information Only			Type of Meeting	X	Open		Closed
REPORT TITLE									
Auditor Appointment Report #04/09/09/203									

SUBJECT: Report on Tender for Auditing Services for 2009-2011

Background/Executive Summary: Our agreement with our current audit firm, Welch LLP, expired with the end of 2008's audit process. Because audit services occur after financial year end (Dec. 31 of each year) and to facilitate organization and contract negotiations the new tender was advertised for a term from September 1, 2009 to August 31, 2012 for the audit years 2009, 2010 and 2011. There is an opportunity for renewal for a further term of two years without going to tender again. The Municipal Act only allows a term of 5 years without tendering.

A tender package was created and mailed to our current service provider and two other noted accounting firms in Pembroke. We received responses from all three firms, but only the one offer. Therefore, we are recommending that Council appoint Welch LLP as our audit firm for another term.

Options/Discussion: We don't really have any options. We are required by law to have an auditor; we advertised our tender and only received one response. Not much of a decision.

Financial Considerations/Budget Impact: Will be budgeted for at annual budget time.

Policy Impact: None – followed proper procurement policy and procedures.

Approved and Recommended by the Clerk

Melinda Reith,
Municipal Clerk

Melinda Reith