

| Type of Decision | | | | | | | | | |
|-------------------|---------------------------|------------------|--|----|-----------------|---------------------------|------|--|--------|
| Meeting Date | Friday, December 18, 2009 | | | | Report Date | Monday, December 14, 2009 | | | |
| Decision Required | X | Yes | | No | Priority | X | High | | Low |
| Direction | x | Information Only | | | Type of Meeting | X | Open | | Closed |

REPORT TITLE

Adopt Recommendations from Emergency Management Committee & Emergency Management By-law Report #18/12/09/209

Subject: To adopt the recommendations from the Emergency Management Committee discussed at the meeting December 18, 2009.

RECOMMENDATION:

1. That Council approve the following resolution adopting the recommendations from the Emergency Management Committee to ensure compliance for 2009.

WHEREAS our Essential Level Maintenance Checklist requires the fulfillment of a number of annual requirements to be compliant;

AND WHEREAS the Municipality of the United Townships of Head, Clara & Maria has completed all required elements through its Emergency Management Program Committee (EMPC);

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby adopt the following recommendations from the EMPC to ensure 2009 compliance.

- That we investigate terms of agreement with the Red Cross, local restaurants, motels/hotels, clothing sources, possible evacuation sites and any other agency revealed through the course of our research which would provide a service to our residents/visitors in order to be better prepared should the need arise to evacuate, house, feed and care for individuals during a crisis situation;
- That we improve the call-out procedures for our volunteer assessors;
- That we add a complete job description for the volunteer assessors to our plan;
- That we consider creating kits for volunteer assessors with ID and various other supplies for storage at their homes for use during emergencies;

2. That Council adopt the by-law 2009-31 adopting the EM Program and Response Plan.

BE IT RESOLVED THAT By-Law 2009 - 31 being a by-law to adopt the Municipal Emergency Management Program and Emergency Response Plan as discussed at the Emergency Management Program Committee meeting of December 18, 2009 be read a first time short and passed.

Background/Executive Summary: Following our Annual Exercise and Training on December 3, 2009 a brief Emergency Management Meeting was held to discuss issues that require attention in 2010. Additionally the following by-laws are required to be passed. As the Emergency Management Program Committee is also our Council, due to lack of interest from other parties, most of the decisions made have been made by Council in general meetings or through the passing of the budget allowing for certain Emergency Management expenses.

We are required to:

- Have a current by-law adopting its emergency management program;
- Review our emergency response plan;
- Have a current by-law adopting its emergency response plan;
- Conduct an annual review of the Emergency Management Program.

Financial Considerations/Budget Impact: - none

Policy Impact: - none. This is according to the EMO's compliance checklist.

Others Consulted: Gayle Watters, CEMC assistant and Emergency Management Information Officer

Approved and Recommended by the Clerk

Melinda Reith,

Municipal Clerk

Melinda Reith