

Type of Decision									
Meeting Date	Friday, March 22, 2013				Report Date	Tuesday, March-19-13			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	x	Information Only			Type of Meeting	X	Open		Closed
REPORT TITLE									
Review of Design Firm Proposals Report #22/03/13/1102									

Subject: To select a Designer for the Community Infrastructure Improvement Fund Project.

RECOMMENDATION: Council to approve hiring.

WHEREAS both engineering and architectural plans are required for the hall expansion project;

THEREFORE BE IT RESOLVED THAT that the Council of the United Townships of Head, Clara & Maria does hereby agree to accept the proposal Morris Theumen for architectural design and jp2g for engineering services;

BACKGROUND/EXECUTIVE SUMMARY: Council has approved hiring a firm to provide drawings. Our challenge is that we have few options within the wider community which includes Pembroke. We did not go so far as North Bay or Ottawa as distance will only increase costs.

After consultation with many individuals it has been determined that accepting the offer of architectural design from MorrisThuemen and Engineering from jp2g is the prudent way to go.

Options/Discussion: To confirm staff's recommendation and to select dates for planning meetings.

Financial Considerations/Budget Impact: Funds are available. Council has budgeted \$5,000 for the design process with \$7,500 as a contingency. Council has also delayed allocating a surplus of \$14,500 pending final costs of this project. It may be allocated to design if required.

Policy Impact: according to policy.

Other's consulted: Robert Labre, CBO;

Approved and Recommended by the Clerk

Melinda Reith,
Municipal Clerk

Melinda Reith