

THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA
AGENDA

Friday, May 8, 2015 – 14:00 h. (2:00 p.m.)
Reminder: Cuff video at 13:00h (1:00 p.m.)

1. Call to Order and Moment of Reflection
2. Roll Call
3. Disclosure of Pecuniary interest & General Nature Thereof – Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, or activities of your children, parents or spouse;
4. Deputations/Presentations – Peter Harrington, Municipal Auditor, Audit Documents
 - Audit Letter
 - Draft Consolidated Financial Statement
 - Draft Library Consolidated Financial Statement
 - Independence Letter
 - Engagement Letter
 - Management Report Consolidated Financial Statements
 - Management Report Library Consolidated Financial Statements
 - Rep Letter
5. Adoption of Minutes of previous meeting
 - Council Minutes – Regular Meeting – April 10, 2015
 - Council Minutes – Special Meeting – North Renfrew Emergency Response Unit – April 20, 2015
 - Library Board Minutes – March 11, 2015 - information
 - Recreation Committee Minutes – April 15, 2015 – information
 - i. St. Patrick’s Day Report – Not Dated - information
 - ii. St. Patrick’s Day Sub-committee minutes – April 13, 2015 - information
 - iii. Canada Day Sub-committee minutes – April 8, 2015 - information
 - iv. Fifties/Sixties Dance Sub-committee minutes – April 16, 2015 - information
6. Petitions – none
7. Correspondence Information Only – (Please advise if you feel any item warrants further consideration)
8. Staff Reports
 - Report #08/05/15/801 – Clerk’s Report
 - Report #08/05/15/801 - A – Clerk’s Report to Recreation Committee, April 15, 2015
 - Report #08/05/15/801 – B – Clerk’s Report on Survival Guide to Organizational Change
 - Report #08/05/15/802 – Treasurer’s Report
 - Report #08/05/15/803 – Mayor’s Report
 - Report #08/05/15/804 – Councillor Foote – Stress Management Workshop
 - Report #08/05/15/805 – Bob Labre – Verbal Report
9. Financial Reports
 - Report #08/05/15/901 – Cheque Log
 - Report #08/05/15/902 – Comparative Income Statement
10. By-Laws
 - Report #08/05/15/1001 – Review of Municipal Fire Policy
 - Report #08/05/15/1002 – By-law 2015-13 One Investment Program By-Law

11. Unfinished Business

- Report #08/05/15/1101 – Confirmation of conference attendance – Zone 6 AMCTO - Training
- Report #08/05/15/1102 – Results of Strategic Planning survey
- Report #08/05/15/1103 – EORN and the 1%
- Report #08/05/15/1104 – Emergency Management forms from 2014 compliance and new Emergency Management training

12. Addendum (New Business) –

- Report #08/05/15/1201 - One Investment program
- Report #08/05/15/1202 – Approval for Waste from Brent Campsite
- Report #08/05/15/1203 – Amend Procedure By-Law to Review Mission and Vision Statements
- Report #08/05/15/1204 – Funds from Roads Grant Deferred Revenue for Jobidon Road and Asphalt McIsaac Drive and Trapper's Road
- Report #08/05/15/1205 – Waste Recycling Resolution
- Report #08/05/15/1206 – Office Efficiencies and Staffing
- Report #08/05/15/1207 – Allocation of Audited Surplus
- Report #08/05/15/1208 – Website Review
- Report #08/05/15/1209 – Appoint members to Recreation Committee
- Report #08/05/15/2010 – Canadian Radio-communications Information and Notification Service

13. In Camera or Closed Session – none

14. Business Arising from Closed Session – none

15. Questions and Answers

16. Confirmation of Proceedings

- By-law #2015-12

17. Adjournment

Note* Alternate formats and communication supports are available on request.

HCM Mission: **At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.**

HCM Vision: **Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.**

Personal information on this form is collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act* and becomes part of the public record. Questions with respect to the collection and use of this information should be directed to the Clerk's Office at 613-586-2526 or twpshcm@xplornet.com.



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Request for Deputation

Person Requesting a Deputation: _____

Organization (if applicable): _____

Contact Information: Tel # _____ Cell #: _____

Meeting Date Requested: _____

(Note: In accordance with the Procedural By-law, the Clerk's Department has the discretion to reschedule or deny an appearance before Council where: the number of deputations is greater than Council has established; the topic is not within the jurisdiction of the Council; the person has exceeded the number of permitted appearances; the matter is such that it requires consultation with staff and a report to accommodate the request.)

Subject Matter: _____

Brief Description of Purpose of Deputation: _____

Have you been in contact with a member of staff with regard to this matter?

Yes No If Yes, provide name: _____

I will have a presentation

For Handout at Meeting * Yes No

PowerPoint ** Yes No

* Handouts require six (6) copies to be provided to the Clerk **prior** to the meeting.

** PowerPoint is to be e-mailed to the Clerk's Office no later than 12:00 Noon on the Tuesday **prior** to the meeting.

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