

*Request for Decision      United Townships of Head, Clara & Maria Council*

Type of Decision									
Meeting Date	Friday, September 11, 2015				Report Date	Tuesday, September 8			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	X	Information Only			Type of Meeting	X	Open		Closed

## Committee of the Whole - Report

### #11/09/15/1201

---

#### **Subject:**

Discussion of amending Council Procedure By-Law and practise to reinstate Committee of the Whole meetings on a case by case basis.

#### **RECOMMENDATION:**

That Council agree to hold and attend committee of the whole meetings as needed beginning in November of 2015.

**WHEREAS** Head, Clara & Maria Council removed Committee of the Whole meetings a few years ago and in 2015 moved to one meeting of Council per month;

**AND WHEREAS** it seems that some topics require more informal debate than that which occurs at Council meetings in order to properly consider a topic and provide informed direction to staff;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to begin a process of amendment to the municipal Procedure By-Law in order to facilitate committee of the whole meetings on an as needed basis.

#### **BACKGROUND/EXECUTIVE SUMMARY:**

Some topics such as web site review, hall rental fees and agreement, municipal alcohol policy and council compensation require an extended discussion which does not conveniently fit within the current council meeting time allotment and format and have therefore continuously been deferred.

Meeting as committee of the whole will allow for more in depth discussion and review of certain topics prior to direction being given to staff to finalize details and present a resolution to Council for final consideration at a subsequent council meeting.

The meetings would not have to be scheduled and held unless required on a case by case basis. The amendment to the Procedure By-Law could simply allow for committee of the whole meetings as determined by Council via resolution and notice advertised to the public.

**Financial Considerations/Budget Impact:**

None – might result in 2-3 additional meetings per year however; with cancelling summer council meetings will still average 12 meetings of Council per year.

**Policy Impact:**

Changes policy and amends the Procedure By-Law.

**Others Consulted:**

Mayor Gibson

Approved and Recommended by the Clerk

Melinda Reith,  
Municipal Clerk

*Melinda Reith*