



The United Townships of Head, Clara & Maria
Statement of Revenues & Expenditures - Jan 1 - Nov 01, 2015
Report 13/11/15/902

Account	Account Name	Annual Budget	YTD Actual	Remaining Balance to be Collected	Description
Revenues					
General Government					
01-01-000-4110	Previous Year Surplus	97,767.09	176,579.56	\$78,812.47	Moved \$1093.88 (2014 New Year's Surplus to Park/Recs fundraising account to be used as general revenue
01-01-000-4115	Taxation Revenue	458,371.29	382,263.44	(\$76,107.85)	
01-01-000-4120	Transfer from Reserves	0.00	3,500.00	\$3,500.00	
01-01-000-4121	Transfer from Deferred Revenue	0.00	18,312.50	\$0.00	Bissett Creek - roads special project re Asphalt
01-01-000-4125	Grants in Lieu - Hydro	105,000.00	105,557.94	\$557.94	
01-01-000-4130	PILs - Provincial & Tenant Properties	40,000.00	52,475.20	\$12,475.20	HCM Share
01-01-000-4135	Railroad - ROW	15,000.00	0.00	(\$15,000.00)	
01-01-000-4145	Ontario Municipal Partnership Fund (OM	100,600.00	100,300.00	(\$300.00)	4 of 4 payments
01-01-000-4160	Admin Donations	900.00	5,534.43	\$4,634.43	Includes the \$5000 kitchen equip / Ratepayers donations
01-01-000-4165	Admin Fundraising	500.00	0.00	(\$500.00)	
01-01-000-4175	Admin - Permits - Fees	1,500.00	1,358.35	(\$141.65)	
01-01-000-4180	Treasury Account Interest	5,000.00	6,913.59	\$1,913.59	
01-01-000-4185	General Account Interest	500.00	422.22	(\$77.78)	
01-01-000-4190	Penalty & Interest - Property Taxes	1,500.00	4,281.03	\$2,781.03	
01-01-000-4195	Miscellaneous	1,600.00	1,595.00	(\$5.00)	Reimb-Town of Laurentian Hills Training \$1300 / Reimb-CAO Zone 6 meeting - \$65 / \$125 polisher / Water bottles deposit refund
01-01-000-4196	Helipad/Ornge	0.00	0.00	\$0.00	
01-01-000-4200	Gas Tax	0.00	3,402.26	\$3,402.26	
01-01-000-4230	Aggregate Resources	700.00	1,225.24	\$525.24	
01-01-000-4235	Election Bond	0.00	0.00	\$0.00	
01-01-000-4240	Tax Sale Recovered Costs	0.00	22,937.86	\$22,937.86	Payment out of court re: 2013 tax sale
01-01-000-4270	Promotions	0.00	672.00	\$672.00	HCM's promotional items sold - i.e. fleece sweaters
01-01-000-4275	Library Reimbursement	0.00	1,709.47	\$1,709.47	HCM's Library reimbursements for books/supplies purchased on Twp credit card



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01-01-000-4300	Tax Arrears Revenue	0.00	0.00	\$0.00	
01-01-000-4360	Fire Safety	0.00	1,099.69	\$1,099.69	CO alarms sales which will be offset by Fire Supplies expense acct
01-01-000-4400	Sale of Surplus Land	0.00	0.00	\$0.00	
01-01-000-4500	Sale of Surplus Equipment	0.00	0.00	\$0.00	
01-01-000-4600	Penny Rounding	0.00	0.02	\$0.02	
Total		828,938.38	890,139.80	\$61,201.42	
Building Permits & Fees					
01-02-000-4170	Building Permits & Fees	1,500.00	3,428.00	\$1,928.00	
Total		1,500.00	0.00	3,428.00	\$1,928.00
Environmental Services Revenue					
01-04-000-4140	Recycling Grants	6,000.00	8,668.29	\$2,668.29	P&E Program final payment
01-04-000-4210	Recycling Income	150.00	363.12	\$213.12	Redi-Recycle pmt - electronics / Contractor pmt to Twp re metal
01-04-000-4220	Tipping Fees	8,000.00	6,503.29	(\$1,496.71)	
Total		14,150.00	8,668.29	15,534.70	\$1,384.70
Recreation & Cultural Services Revenue					
01-06-000-4111	Previous Year Profit (loss) - Rec Comm	0.00	0.00	\$0.00	
01-06-000-4122	Transfer From Deferred Revenue - Rec	0.00	0.00	\$0.00	
01-06-000-4155	Recreation (Hall Events Revenue)	1,000.00	1,010.00	\$10.00	Hall Rental
01-06-000-4160	Rec Donations	0.00	0.00	\$0.00	



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01-06-000-4165	Rec Revenue	24,550.00		22,312.06		(\$2,237.94)	\$308.76 - 2014 NYE surplus / \$1093.88 - 2013 New Year's Eve surplus / \$2176.89 - 2015 New Year's Eve Party / \$2126.67 - Trail Side Cafe proceeds / \$2834.95 - St- Patrick's Day / \$500 - OPG donation re Canada Day / \$1000 TransCanada Pipeline donation re Canada Day / \$25 McCallum's re Canada Day Children prizes & games / \$41.55 Yates supplies donation St-Patrick's Day / \$1057.05 Fish Fry / \$191.09 Cambium sponsor re water bottles re Canada Day / incl deferred revenue transf of \$688.65 for park bench & \$ 1539.93 re 2014 Canada Day surplus / \$700 CanDay Grant / Rec misc sales re chips/pop / \$4011 .52 - 50-50's Dance / \$974 - 2014 donations / \$2000 - 2015 Council committment re slide from Special Projects / \$1000 - Council donation re Canada Day / \$42.12 - food-snacks donations
01-06-000-4166	Bar/Canteen	0.00		0.00		\$0.00	
		25,550.00		23,322.06		(\$2,227.94)	

Special Grants Revenue

01-10-000-4150	Special Grants	25,000.00		31,396.00		\$6,396.00	\$25,000 - OCIF Grant (Ontario Community Infrastructure Fund) / \$6396 Seniors grant (*80% of pmt)
Total		25,000.00		31,396.00		\$6,396.00	
Total Revenues		895,138.38		963,820.56		68,682.18	

Expenses - General Government Administration

01-01-01A-5101	Salaries/Wages	232,029.00		199,596.27		\$32,432.73	Includes: Roads Labourer, New Office Admin/Recp position & Seniors Program wages
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01-01-01A-5102	Employee Benefits	12,500.00	9,165.08	\$3,334.92	
01-01-01A-5103	Payroll Taxes	16,000.00	14,286.98	\$1,713.02	
01-01-01A-5105	WSIB Employer Expense	6,000.00	5,797.61	\$202.39	
01-01-01A-5106	EHT Employer Expense	3,000.00	2,634.51	\$365.49	
01-01-01A-5107	Vacation Pay Employer Expense	3,500.00	2,520.83	\$979.17	
01-01-01a-5108	Employee Pension	12,800.00	11,336.07	\$1,463.93	
01-01-01A-5110	HST	7,500.00	2,130.33	\$5,369.67	
01-01-01A-5111	GST	0.00	0.00	\$0.00	
01-01-01A-5112	Penny Rounding	0.00	0.05	(\$0.05)	
01-01-01A-5120	Admin Education/Training	6,000.00	2,286.60	\$3,713.40	Training/webinars/workshops/meeting
01-01-01A-5125	Admin Mileage	2,000.00	1,907.76	\$92.24	
01-01-01A-5130	Office Supplies	4,000.00	2,841.43	\$1,158.57	
01-01-01A-5135	Property Tax & Accounting Software	4,500.00	4,373.35	\$126.65	
01-01-01A-5140	Admin Associations - Membership Fees	2,000.00	1,855.22	\$144.78	
01-01-01A-5145	Admin Resource Materials	300.00	237.21	\$62.79	
01-01-01A-5150	Audit Fees	19,500.00	22,447.52	(\$2,947.52)	Aug 31, 2014 to Sept 1, 2015
01-01-01A-5155	Legal Fees	1,500.00	0.00	\$1,500.00	
01-01-01A-5160	Annual Signage Fees	1,200.00	960.00	\$240.00	
01-01-01A-5165	Internet	1,200.00	808.97	\$391.03	Incl 1yr web hosting renewal & 1/2 year HCM share with Library
01-01-01A-5170	Office telephone/fax	1,800.00	1,326.69	\$473.31	
01-01-01A-5185	Taxes Written Off	750.00	0.00	\$750.00	
01-01-01A-5195	Tax Sale	1,500.00	2,090.00	(\$590.00)	Application for payment out of court
01-01-01A-5200	Surplus Land Sale	0.00	0.00	\$0.00	
01-01-01A-5205	Property/Office Maintenance/Repair	3,750.00	573.35	\$3,176.65	
01-01-01A-5215	Council Donations	1,500.00	1,020.00	\$480.00	HCM donation to the Library re flowers/plants / \$1000 to Rec Comm for Canada day
01-01-01A-5220	Insurance	21,000.00	21,830.32	(\$830.32)	
01-01-01A-5225	Office Furniture & Equipment	2,500.00	2,489.46	\$10.54	Office Assistant's desk / shredder / CAO office chair / New Office Assistant chair re front office / Security system / Cash drawers



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01-01-01A-5230	Computer Software	1,000.00	0.00	\$1,000.00	
01-01-01A-5235	Computer Hardware	1,500.00	913.74	\$586.26	Treasurer desktop computer
01-01-01A-5236	IT Services	0.00	4,897.20	(\$4,897.20)	OnServe tech support
01-01-01A-5240	Admin Permits & Fees	0.00	0.00	\$0.00	
01-01-01A-5245	Postage	2,000.00	2,344.97	(\$344.97)	
01-01-01A-5250	Advertising	750.00	37.44	\$712.56	
01-01-01A-5260	Upgrade/Capital	3,500.00	0.00	\$3,500.00	
01-01-01A-5265	Special Projects	5,000.00	269.94	\$4,730.06	Signage re Alcohol licensed areas
01-01-01A-5270	Promotions	1,000.00	2,219.23	(\$1,219.23)	Fleece sweaters
01-01-01A-5275	Miscellaneous	500.00	360.15	\$139.85	2 maps framed re office and CAO's office / HCM Banner
01-01-01A-5276	Library Expense	0.00	1,759.47	(\$1,759.47)	Library circulation articles purchased on Twp Visa
01-01-01A-5280	Bank Charges	2,600.00	1,841.19	\$758.81	
01-01-01A-5285	Accessibility	1,000.00	0.00	\$1,000.00	
01-01-01A-5570	Admin Fundraising Expenses	500.00	0.00	\$500.00	
01-01-01A-5675	Contingency	0.00	0.00	\$0.00	
01-01-01A-5925	County Consult Fees	0.00	0.00	\$0.00	
Total		\$387,679.00	\$329,158.94	\$58,520.06	

Council

01-01-01C-5001	Council Honorariums	20,000.00	13813.11	\$6,186.89	
01-01-01C-5002	Conventions & Training	4,500.00	2471.44	\$2,028.56	\$2120 - Municipal Governance Training - 4 Council members - \$320 - Emotional Intelligence training - 2 Council members / Meals reimb re meeting in Ottawa re Mayor
01-01-01C-5003	Mayor's Mileage	750.00	633.33	\$116.67	
01-01-01C-5004	Councillor's Mileage	750.00	429.22	\$320.78	
01-01-01C-5006	Councillor's Paid Expenses	200.00	0.00	\$200.00	
01-01-01C-5007	Elections	0.00	0.00	\$0.00	
01-01-01C-5008	Council Charges to be Reimbursed	200.00	0.00	\$200.00	
01-01-01C-5009	Mayor's Meetings/Mileage	0.00	0.00	\$0.00	added Nov/2015
01-01-01C-5106	EHT Employer Expense	0.00	68.80	(\$68.80)	



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01-01-01C-5145	Council Resource Materials	1,000.00	301.00	\$699.00	Manual for Elected Officials / Risk Mngt Guide for Elected Officials
Total		\$27,400.00	\$17,716.90	\$9,683.10	
Total General Government		\$415,079.00	\$346,875.84	\$68,203.16	
Protection Services					
North Renfrew Emergency Rescue Unit					
01-02-02A-5915	NRERU	0.00	800.00	(\$800.00)	
Total		\$0.00	\$800.00	(\$800.00)	
Building Inspector					
01-02-02B-5120	Education/Training	500.00	0.00	\$500.00	
01-02-02B-5125	CBO Mileage	1,500.00	1,867.70	(\$367.70)	includes mileage/parking re OBOA Seminar in Toronto
01-02-02B-5140	Associations - Membership Fees	0.00	105.00	(\$105.00)	
01-02-02B-5170	CBO Telephone	900.00	595.18	\$304.82	
01-02-02B-5510	Building Permits & Fees	250.00	0.00	\$250.00	
Total		\$3,150.00	\$2,567.88	\$582.12	
Emergency Management					
01-02-02E-5120	Education/Training	250.00	516.97	(\$266.97)	Emerg first aid kits / Fire extinguisher prizes / Gift cards re in-home inspection
01-02-02E-5125	Mileage	0.00	363.00	(\$363.00)	Emergency Mngt Note taking course in Cornwall
01-02-02E-5130	Supplies	200.00	0.00	\$200.00	
01-02-02E-5305	Emergency Preparedness	500.00	0.00	\$500.00	
Total		\$950.00	\$879.97	\$70.03	
Fire					
01-02-02F-5130	Supplies	500.00	1,588.75	(\$1,088.75)	Smoke alarms re exchange program & CO alarms for re-sale at cost / CBO Fire Code book
01-02-02F-5355	Fire Agreement - MNR	7,500.00	7,476.00	\$24.00	



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01-02-02F-5365	911 Agreement - County	2,500.00	2,066.37	\$433.63	
Total		\$10,500.00	\$11,131.12	(\$631.12)	

Health & Safety

01-02-02H-5405	Health & Safety	1,000.00	173.28	\$826.72	Safety vests
Total		\$1,000.00	\$173.28	\$826.72	

Policing

01-02-02P-5930	Policing	58,478.00	34,372.00	\$24,106.00	
Total		\$58,478.00	\$34,372.00	\$24,106.00	

Total Protection Services		\$74,078.00	\$49,924.25	\$24,153.75	
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Transportation Services

Roads

01-03-03R-5120	Education/Training	500.00	595.00	(\$95.00)	Sudbury Roads & Gravel School course re Road Super - includes mileage
01-03-03R-5125	Road's Mileage	200.00	306.35	(\$106.35)	to Sudbury Roads & Gravel School course
01-03-03R-5140	Roads Associations - Membership Fees	650.00	503.09	\$146.91	
01-03-03R-5175	Roadsuper Cell Phone	400.00	316.90	\$83.10	
01-03-03R-5180	Utilities - Garage	7,000.00	3,012.52	\$3,987.48	Propane/Hydro costs
01-03-03R-5255	Garage Repairs/Maintenance	1,000.00	37.90	\$962.10	Roads salt for entrances
01-03-03R-5260	Garage Upgrade/Capital	0.00	0.00	\$0.00	
01-03-03R-5265	Roads/Garage Special Projects	3,000.00	29,540.38	(\$26,540.38)	20' Cargo container & 1/2 the cost re gravel required to prepare ground for installation / Paving re Mclsaac Dr, Crossing & Trappers Rd in Bissett Creek
01-03-03R-5275	Miscellaneous	250.00	0.00	\$250.00	
01-03-03R-5605	Culverts	1,500.00	2,360.00	(\$860.00)	Includes culvert repair/installation on Kenny Rd
01-03-03R-5610	Road Maintenance	2,000.00	1,360.00	\$640.00	Thawed culverts with steam jennie on Dunlop Cres. & Boat Launch / Mackey Creek Roads
01-03-03R-5615	Roads Truck Expenses	7,000.00	4,486.04	\$2,513.96	Roads Truck gas/oil/maintenance



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01-03-03R-5616	Roads Truck Repairs	2,000.00		2,299.39		(\$299.39)	Set of 4 tires Twp truck / Rear wheel sensor circuit problem / replaced eshoes & hardware, rear brake pads & rear axle seal includes labour
01-03-03R-5619	Ploughing	24,672.00		16,141.98		\$8,530.02	
01-03-03R-5620	Calcium	14,500.00		11,147.09		\$3,352.91	
01-03-03R-5625	Ditching	5,000.00		4,462.50		\$537.50	
01-03-03R-5630	Grading	18,812.40		17,192.34		\$1,620.06	Spring & Fall
01-03-03R-5635	Gravel Crushing	0.00		0.00		\$0.00	
01-03-03R-5640	Gravel Pits	2,000.00		1,153.25		\$846.75	Aggregate Resources annual & royalty fees
01-03-03R-5645	Gravel Resurfacing	10,000.00		6,265.00		\$3,735.00	Jobidon, Donnelly, Francoeur, Ashport Harvey Creek & Mackey Creek Rds
01-03-03R-5650	Sand & Salt Purchase	13,500.00		3,080.00		\$10,420.00	
01-03-03R-5655	Sanding	11,822.00		1,969.44		\$9,852.56	
01-03-03R-5660	Standby - Contractor	12,336.00		5,936.70		\$6,399.30	
01-03-03R-5665	Roads Tools & Supplies	12,500.00		6,708.34		\$5,791.66	New brush mower, new pole saw, brush cutter & parts for old brush mower / Cordless drill
01-03-03R-5670	Twp Signs & Posts	1,000.00		944.00		\$56.00	
01-03-03R-5675	Contingency	0.00		0.00		\$0.00	
01-03-03R-5680	Stockpile Cover	0.00		0.00		\$0.00	
Total		\$151,642.40		\$119,818.21		\$31,824.19	

Waste Management

01-04-04W-5120	Environmental Education/Training	350.00		0.00		\$350.00	
01-04-04W-5121	Public Education/Promos	0.00		0.00		\$0.00	added Nov/2015
01-04-04W-5125	Environmental Mileage	200.00		0.00		\$200.00	
01-04-04W-5140	Environmental Associations - Members	200.00		100.00		\$100.00	
01-04-04W-5255	Repairs/Maintenance - Landfill Sites	2,500.00		0.00		\$2,500.00	
01-04-04W-5260	Upgrade/Capital - Landfill Sites	750.00		0.00		\$750.00	
01-04-04W-5265	Environmental Special Projects	2,500.00		3,160.00		(\$660.00)	Tire removal re Bissett/Stonecliffe Landfill sites / Landfill site hours signage
01-04-04W-5275	Environmental - Miscellaneous	0.00		0.00		\$0.00	
01-04-04W-5615	Environmantal Truck Expenses	5,500.00		2,151.10		\$3,348.90	Gas/regular maintenance on DS truck



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01-04-04W-5616	Environmental Truck Repairs	1,000.00	0.00	\$1,000.00	
01-04-04W-5680	Stockpile Cover	0.00	0.00	\$0.00	
01-04-04W-5705	Composter Rebate Program	300.00	30.00	\$270.00	
01-04-04W-5715	Disposal Site Monitoring	30,000.00	19,700.00	\$10,300.00	
01-04-04W-5720	Disposal Site Consultants	27,500.00	16,655.00	\$10,845.00	\$4045 re Bissett Creek Landfill site expansion pre-consultation & field investigation (Cambium) / \$9765 re WDS expansion model, design & operations plan (Cambium) / \$2845 re Bissett Site Expansion
01-04-04W-5725	Environmental Expenses	2,500.00	1,283.28	\$1,216.72	2 - reachers to pick up garbage / Cambium re Stonecliffe Landfill AMP 2015 for MOE Compliance Action Plan
01-04-04W-5730	Excavation - Landfill Sites Maintenance	12,000.00	8,475.00	\$3,525.00	
01-04-04W-5735	Household Hazardous Waste	6,900.00	8,119.95	(\$1,219.95)	
01-04-04W-5740	Recycling	27,756.00	21,843.49	\$5,912.51	Monthly payments to B.A.G. Recycling
Total		\$119,956.00	\$81,517.82	\$38,438.18	
Cemetery					
01-05-05C-5900	Cemetery	0.00	0.00	\$0.00	
Total		\$0.00	\$0.00	\$0.00	
Helipad					
01-05-05H-5901	Helipad Maintenance	0.00	0.00	\$0.00	
Total		\$0.00	\$0.00	\$0.00	
Physician Recruitment					
01-05-05P-5920	Physician Recruitment	1,300.00	1,200.00	\$100.00	
Total		\$1,300.00	\$1,200.00	\$100.00	
Parks & Recreation					
01-06-06P-5130	Hall Supplies	1,500.00	1,455.82	\$44.18	
01-06-06P-5131	Volunteer Appreciation	0.00	0.00	\$0.00	added Nov/2016
01-06-06P-5166	Bar/Canteen	0.00	0.00	\$0.00	
01-06-06P-5170	Hall Telephone	800.00	475.18	\$324.82	



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01-06-06P-5180	Hall Utilities	10,000.00	5,442.46	\$4,557.54	Propane/hydro
01-06-06P-5255	Hall Repairs/Maintenance	5,000.00	1,554.09	\$3,445.91	Repair - Hall frozen pipes / install light fixtures in furnace room & new door handle on Library re: entrance into Hall
01-06-06P-5260	Hall Upgrades/Capital	15,000.00	7,350.00	\$7,650.00	As per Auditor - Kitchen equip donation / installation of rollup doors re bar/kitchen
01-06-06P-5265	Recreation Special Projects	14,000.00	6,194.74	\$7,805.26	Old Mackey Pavillion extension / Seniors Prog. Gift cards / signage at OMP / \$2,000 - re Council commitment to slide for Rec Committee / grass seed for OMP
01-06-06P-5275	Recreation Miscellaneous	2,500.00	1,320.50	\$1,179.50	HCM liquor application / Rodent Control
01-06-06P-5560	Hall Expenses	500.00	53.97	\$446.03	Propane tank refill
01-06-06P-5565	Hall Rental Refunds	500.00	150.00	\$350.00	
01-06-06P-5570	Rec Expenses	24,550.00	15,327.94	\$9,222.06	Supplies - New Year's Eve Party, Trail Side Café, St-Patrick's Day Pickle Ball set / Public video license application, Yates supplies donation re St-Patrick's day / Fish fry /Canada Day Cargo container & materials / Picnic tables, umbrellas & tents / Park bench (beside the cenotaph) / 50-60's Dance bar, Band & food/decoration supplies / Ball game food supplies etc..
01-06-06P-5576	Furniture & Equipment	1,000.00	950.37	\$49.63	Freezer
01-06-06P-5580	Parks & Boat Ramps Maintenance	11,308.00	11,099.24	\$208.76	Grounds Maintenance monthly payment as per contract
01-06-06P-5585	Parks & Launch Capital	7,000.00	129.88	\$6,870.12	Spray paint for dock ladders / Material to repair picnic tables
Total		\$93,658.00	\$51,504.19	\$42,153.81	
County Consult Fees					
01-07-07C-5925	County Consult Fees	0.00	0.00	\$0.00	
Total		\$0.00	\$0.00	\$0.00	



The United Townships of Head, Clara & Maria
Statement of Revenues & Expenditures - Jan 1 - Nov 01, 2015
Report 13/11/15/902

Account	Account Name	Annual Budget	YTD Actual	Remaining Balance to be Collected	Description
Transfer to Reserve Funds					
01-08-08R-5905	Transfer to Reserve Funds	30,000.00	95,748.00	(\$65,748.00)	As per Budget
Total		\$30,000.00	\$95,748.00	(\$65,748.00)	
Transferred to Deferred Revenue					
01-09-09D-5910	Transfer to Deferred Revenue	0.00	3,402.26	(\$3,402.26)	Gax tax 1 of 2 pmts
01-09-09D-5911	Transfer to Deferred Revenue - Rec Cd	0.00	0.00	\$0.00	
Total		\$0.00	\$3,402.26	(\$3,402.26)	
Special Projects					
01-10-10S-5265	Special Projects	9,424.98	3,413.65	\$6,011.33	As per Resolution No.: 09/01/15/014 - \$1500 donation to North Renfrew Family Services & \$1000 cleaning & restoring historic community maps / As per Resolution No.: 09/01/15/1104 - ROAR Conference, motel acc.& mileage for 2 staff
Total		\$9,424.98	\$3,413.65	\$6,011.33	
Total Expenses		\$895,138.38	\$753,404.22	\$141,734.16	
Net Income		\$0.00	\$210,416.34	\$210,416.34	