

HEAD, CLARA AND MARIA PUBLIC LIBRARY
A regular meeting of the Head, Clara & Maria Library Board was held on
Oct 19, 2011 at 1:00 p.m. in the Library

1. ROLL CALL

Chair: Marlene Gibson
Member: Betty Condie
Member: Dave Foote
Member: Deborah Grills
Member: Cathy Balla-Boudreau-Regrets
Guest – Joyce Aiston

2. PECUNIARY INTEREST- None

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Betty Condie Seconded by Debbi Grills

BE IT RESOLVED THAT minutes for September 12, 2011 be accepted as presented.

Carried

4. DEPUTATIONS- none

5. REPORT OF CEO –

6. Report of Chair –

New Volunteer Schedule has been sent out.

History Project; the team will consist of Pam Charron, Marlene Gibson and Debbi Grills

Debbi has volunteered to be our technical person and will be responsible for scanning docs, pictures and downloading information.

Conference; Debbi and Marlene have their flights and room booked to attend the upcoming conference.

OLBA – we need the number for each board member and need to find out where the correspondence is going.

7. FINANCIAL REPORTS

**CAP Grant Report –
Cheque Log**

Moved by Dave Foote Seconded by Betty Condie

BE IT RESOLVED THAT the Cheque Log generated on Oct. 19, 2011 accepted as presented.

Carried

Comparative Income statement

Moved by Debbie Grills Seconded by Betty Condie

BE IT RESOLVED THAT the Comparative Income Statement Report generated on Oct 19, 2011 be accepted as presented.

Carried

8. CORRESPONDENCE

Renfrew County Connections- Info Only

Sonia Vigneux- CAP thank you for your interest- Info Only

Townships – Robert Labre- Info Only

Handyman renewal notice- Info Only

Daryl Novak – New Collective Purchasing Agreements- Info Only

Barbara Franchetto – OverDrive Kindle- Info Only

Helene Golden – Reader’s Advisory Conference- Info Only

Beth Harding – Notice from Gale Cengage- Upcoming changes- Info Only

Andrew Rice – Patron Cards and Barcode Labels- Info Only

Rosanne Renzetti – Looking for volunteers- Info Only

Knowledge Ontario- Info Only

Daryl Novak – E-resources 2012- Info Only

L. Gillies – Post Project reports- Info Only
George Hodgkinson – TC & Fall Meeting- Info Only
Library and Archives Study- Info Only
Barbara Franchetto – Forest of Reading 2012- Info Only
Federation of Ontario Libraries - Info Only
Gwen Wheeler – October Webinar – Transitioning to e-books- Info Only
Dayna Lintner – COOL VII Marc Records- Info Only
Ontario Junior Citizen Award- Info Only
Gwen Wheeler – November Workshops and Webinars- Info Only
Barbara Franchetto – OCLC- Gayle to review
Daryl Novak – CPA for Translation Services- Info Only

9. NEW BUSINESS

Library week- winners of our Library week draws were; Laurel Lentz \$25.00, Bob Grills \$15.00, June Vaughn \$10.00.

Coffee Mornings – suggestions; Margaret Mau Pembroke Library –
Robert Labre – Fire and Building
Pharmacist -Christine Harding
Erica Van Druen and Vitamins

Card Party Report: Joyce Aiston submitted a report about the card party results. Each board member was given a report. (one will be filed with our minutes but not attached.) The money earned at this even was \$536.81 less the hst making it a very successful venture. A list of what worked well and what didn't was also submitted for review and next years planning.

11. REPORTS OF COMMITTEES

JASI- Katherine Slimman sent a checklist to be completed
- We are not quite ready to end this project yet so the report is on hold.
Accessibility – No Report
Digitization – No Report

12. UNFINISHED BUSINESS

May Madness- The calculated earnings from May Madness was 1542.47 (break down is attached)
GICs – Review – \$3075.33 Due Sept 22/11 – Roll over at 3.25 or move to treasury at 7%
Policy, Procedures and planning meeting – (Strategic Plan)

13. BY-LAWS - none

14. QUESTIONS AND ANSWERS

15. ACTION ITEMS -

-Gayle Watters- a list of vendors and phone numbers for eResources items.
- find a way to recoup Library volunteered hours.
Debbi Grills- Calendar

16. ADJOURNMENT

Moved by Debbi Grills Seconded by Dave Foote

BE IT RESOLVED THAT this meeting adjourn at 15:25 p.m. to meet again Monday Nov. 14, 2011 at 1:00 p.m., in the Library. Carried

Chairperson

Secretary/Treasurer

May Madness 2011-11-11

Books	68.87
Auction	436.00
Flea Market	237.45
Plants	493.15
Food	215.60
Table Rental	50.00
Draw donations	22.85
Coffee	<u>18.55</u>
Total	1542.47