

Type of Decision									
Meeting Date	Friday, September 7, 2012				Report Date	Tuesday, August-14-12			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	x	Information Only			Type of Meeting	X	Open		Closed
REPORT TITLE									
Auditor Appointment By-Law – Report #7/09/12/1001									

Subject: By-Law of Council to appoint an auditor for the next two years, in effect extending our current contract to 5 years through a Contract Extension Agreement for a maximum term of 5 years.

RECOMMENDATION: That Council pass the following by-law to ensure compliance with the Municipal Procurement By-law and the Municipal Act by appointing a Municipal Auditor for a term of no more than 5 years..

1. **THAT** the firm of Welch LLP is hereby appointed as Municipal Auditor for the Corporation of the United Townships of Head, Clara & Maria.
2. **THAT** this appointment is for the period from September 1, 2012 to and including August 30, 2014 for the audit years 2012 and 2013.
3. **THAT** By-law No. 2009-21 is repealed.
4. **THAT** this By-law shall be retroactive to Saturday, September 1, 2012.

Background/Executive Summary: Our initial term of 3 years is up. Our contract and Procurement By-law allow for an extension of the original contract to 5 years. Peter Harrington, our auditor has been consulted and has agreed to an extension to the contract with COLA increases annually.

This by-law formalizes the appointment.

Financial Considerations/Budget Impact: COLA increases as employee salary and Council remuneration.

Policy Impact: As per policy.

Others Consulted/Resources/References: Noella Lebreton, Peter Harrington, Welch LLP.

Approved and Recommended by the Clerk

Melinda Reith,
Municipal Clerk

Melinda Reith