

Request for Decision United Townships of Head, Clara & Maria Council

Type of Decision									
Meeting Date	Friday, May 23, 2014				Report Date	Friday, May-02-14			
Decision Required		Yes	x	No	Priority	X	High		Low
Direction		Information Only		x	Type of Meeting	X	Open		Closed
Clerk's - Report #23/05/14/801									

Subject:

1. The new improved webpage has been brought on line. Staff training has been completed and updates are underway. An official roll out will occur as soon as all updates have been completed. It will be advertised in the next Newsletter.
2. The Safe Food Handling course will be advertised in the Newsletter, session to be organized.
3. Smart Serve training will be advertised, soon to be scheduled.
4. First Aid Training for staff, Council, contractors and others is scheduled for Friday May 30th beginning at 8:30 to about 4:30. For those who have signed up, please bring your lunch, we will provide coffee and refreshments for morning and afternoon breaks.
5. The Small, Rural and Northern Infrastructure funding provided by the province at year end is being used to hire a consultant to complete our Asset Management Plan. Three firms have been approached to present proposals and costing; a decision will be made as soon as possible. We are looking at creating a basic plan which will meet provincial and federal requirements to ensure that we are eligible to obtain funding through both levels of government and nothing more. Due to diligence and foresight of staff and Council, HCM is in a good position with respect to reserves and future asset replacement plans.
6. We are working on procuring the audio equipment for the hall potentially with double use of some components for events at Old Mackey Park. Once prices are compiled, a final report will come back to Council to authorize purchase. We have had requests for:
 - a. Outdoor speakers to enhance audio during presentations at Canada Day at Old Mackey Park;
 - b. Wireless speakers (to receive signal) for the hall to ensure that coverage is provided throughout the expanse;
 - c. Wireless/lapel microphones for presentations at the hall (and elsewhere).
 - d. System to play mp3 type recordings and cd's;
7. Goose cull activities have commenced. The permit allows for two geese to be taken per week and to be used as deterrents for others. An activity log is to be kept and submitted 15 days after permit expiry in September. In order to possibly obtain permission for similar activities in the future, we do need to develop a Goose Management Plan and use other tactics during the year to deter the geese from coming back as well. Staff will work to come up with a plan

acceptable to Environment Canada and submit for Council approval. Terry is managing the cull activities as per the federal guidelines and has a list of individuals willing to assist.

8. May Madness was a success with approximately attendees. Although this is a Library Board fundraiser, it has traditionally coincided with Emergency Management Public Education week and staff have used this as an opportunity to promote Em Mgmt and Fire Safety. As usual, a number of products were provided for a draw. Ballots were available to those who participated in conversation with Bob Labre and/or Philippe Geoffrion, watched a video and completed a quick skill type test.
9. Missing Link free use of hall for ball tournament. Missing Link would like to use the washrooms in the hall for their ball tournament.
10. A comprehensive spreadsheet combining actual cash expenditures plus "in-kind" donations have been created to use for all events held either for the Library Board or Council to ensure that the accounts are easy for Noella to record as per normal auditing expectations. This form will be used by staff, volunteers and the new Social Programming Committee to ensure consistency and accuracy.
11. We have received official confirmation of a \$700 grant for our Celebrate Canada event.
12. I have been asked if Council would consider waiving the \$35 Hall Rental fee for the North Renfrew Landowner's meeting to be held here at 7:00 p.m. on Tuesday, June 17, 2014 as it is a meeting which concerns the general public and is open to everyone within our community.

WHEREAS Council has provided free hall use for other users where the topic benefits the general public;

AND WHEREAS a request has been made by this group for Council to consider waiving the rental fee;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to waive the rental fee for the North Renfrew Landowner's meeting to be held in the township office Tuesday, June 17 at 7:00 p.m.

13. On May, 10, 2014 during the Library Board's May Madness staff completed the annual promotion and educational requirements for Emergency Management Week and Community Fire Safety education by manning a display. We were privileged to have Philippe Geoffrion from Emergency Management Ontario attend to speak with visitors and ratepayers. As a major component of our annual display we have a draw for various objects, some donated, some purchased.

We would like to thank Bill Riley of MIS Insurance, Mike Nolan Director of the Renfrew County Emergency Services Department, and Philippe for donations for our draw. Lucky recipients were the following residents and/or ratepayers: Omer Bealieu, Gerald Chaput, Bill Yull, Wilfred Lamure, Shelley Forbes, Michael Tait, Dianne Murphy, Linda Chartrand, Eric Sarrazin, Ruth Morin, Noella LeBreton, Wade Reith, Tammy Stewart and Betty Condie.

14. The annual membership to the Renfrew County Valley and Children's Services has been completed.
15. We have worked with Cambium and have draft versions of our 2014 bi-annual monitoring reports for Deux Rivieres and Bissett disposal sites ready for submission to MOE.
16. I have been notified that the errors within the minutes of the Library Board for March have now been corrected.