
CANADA DAY COMMITTEE

Meeting: Tuesday, June 24, 2014, 7:00 pm, Stonecliffe Community Centre

ATTENDEES: Marion Chaput, Mel Theil, Cathy Balla-Boudreau, Carl Lentz, Laurel Lentz, David Balla-Boudreau, Debbi Grills, Sue Giroux, June Vaughn, Melinda Reith

REGRETS: Linda Chartrand

The agenda of the meeting was to follow up on action items of previous meetings ensuring that concerns have been met, that someone has assumed responsibility for all items including purchasing and set up, to raise new concerns, draft an agenda, and finalize a map for event day.

The meeting opened with Marion agreeing to go over minutes of last meeting. Melinda reminded everyone of the need to keep receipts for any and all purchases. Ask for separate receipts if possible; it makes Noella's job much easier.

GENERAL

1. Marion reports that Cindy and Dave Barrington have sold their ponies so no rides at Canada Day.
2. T-shirt making Craft Day: The Canada Day Breakfast has been set for Sunday, June 20 from 8:30 – 11:00 due to a conflict with a community breakfast at Morning Mist on the Saturday.
 - 2.1. Mel Theil has ordered T-shirts;
 - 2.2. Melinda will organize the event for the Sunday of the Fundraising Breakfast.
 - 2.3. Remaining supplies, if any, may be brought to OMP and used on Tuesday.

Action: Melinda to purchase paints and sponges and organize T-shirt painting at the breakfast.
3. Debbi has donated a fleece blanket for a door prize.
 - 3.1. Other prizes will include Carl's wooden spoons (black cherry), Omar will donate a prize for separate draw, two lawn chairs and a stained glass ornament.

4. Marlene has volunteered to make coffee and will donate the milk and cream to go with. The Gibson's will pick up Canada Day cakes on Friday. Gibson's and Grill's to store in freezers.

Action: Melinda to make sure that Linda has coffee cups.

Action: Mel to contact businesses with donation letters to obtain other prizes.

TRADITIONAL FOOD

5. Marion has spoken with Janie Lamure re activities planned for local native culture. She has not yet heard how much room will be required for set up.

Action: Marion to get info to David asap.

6. Winston will set up and demonstrate bannock making. Will provide samples to eat with maple syrup and/or butter kids will make.

7. A display will be set up to demonstrate maple syrup-making. Dave will oversee the project setting up materials.

8. Debbi has purchased bulk store maple candy to distribute. About 200 pieces.

9. Butter-making to be set up near bannock display.

Action: Laurel and Cathy will bring jars for butter making.

Action: Laurel to bring parchment to cover table.

Action: Melinda to purchase cream and salt and set up demo. Will require cooler of ice to store. Container for whey.

Action: Balla-Boudreau's to bring fire pit for demonstrations.

10. Ann M. has expressed interest in demonstrating cranberries, mushrooms, etc. Has yet to verify.

10.1. Cathy has fiddleheads frozen for local food display.

11. Laurel will bring black cherry; blackberry; chokecherry; rhubarb; blueberry; grape; crabapple; strawberry preserves. If people have raw products to add to display, please bring.

12. David confirmed space requirements for presentations.

Action: Cathy to organize displays with Ann M. If she can attend, she will be able to supervise the above displays.

Action: Mel to contact Pat Charbonneau about purchasing or donating syrup. If Pat cannot supply, Mel will purchase one can for the day.

Action: Melinda to ensure that bannock supplies are purchased.

Action: Laurel to set up preserve/jam display but not provide demo. Laurel may pick strawberries for jam display if product is available and time allows.

Action: Melinda - If time and energy allows, *may* pick fresh berries for sampling.

TENTS

13. Tents – 5 from Kevin Waito.

13.1. May be picked up at 3 o'clock on Monday.

13.2. David can arrange to pick up. Committee to meet at OMP at 4:30 to set up.

14. Other tents/shelters available – Linda and Winston, Betty Condie.

15. Extension of pavilion – Calvin and Jim to have worked out details.

Action: Melinda to remind each of them.

16. Balloons to be blown up Monday evening at Chartrand's. Flags, poles and balloons to be set up Tuesday morning.

Action: Mel to purchase all balloons and has confirmed that number of flags are adequate for this year.

Action: Mel, Melinda, Winston et al to blow up balloons and set up poles Monday evening and Tuesday morning.

HISTORICAL DISPLAYS

17. Quilts: June Vaughn will organize quilting display. Needs similar to last year – tent, 2 tables. Cathy has confirmed availability of costumes from Peter.

18. Omar has agreed to sell and demonstrate his woodworking wares. Cathy has contacted Omar re donation which he is quite willing to provide.

19. Carl to demonstrate and sell his spoons.

20. Nature photos.

Action: Cathy to contact Jim Murphy.

21. Laurel has spoken with Danny Charbonneau re display. He was happy to hear that a trailer would be available to protect his display.

Action: Cathy to confirm Danny's attendance. David to arrange location of trailer if required.

22. Permission from Council for overnight camping of Historical team and use of fire pits has been received.

SET UP

23. Flagpole has been organized for set-up.

Action: David to insert pulley/rope system. David to inform Calvin when finished, he will then use his picker truck to move the pole to Old Mackey Park and install it.

24. Welcome Table: Debbi has scheduled Council members for the Welcome Table from 11 – 2. She will print up an agenda as well as a list of directions/instructions. Decided that there will not be tickets for food. One less thing to worry about.

Action: Melinda to ask Jim Gibson to provide head count.

Action: Debbi to type up Agenda for Welcome Table.

25. Laurel and Debbi to lead "O Canada" in bilingual version.

26. Bags to be made up. No door prize tickets for kids. Each child will receive a beach ball at the Welcome Tent. No food tickets.

Action: Mel to purchase beach balls. Contact Home Hardware for cost as they are on sale this weekend and she has not received a donation from them yet.

Action: Marion, Mel and/or Cathy to make up bags.

27. Cathy had contacted Monique Sproule re baby Michael's presence at flag-raising but they have a scheduling challenge. We have rearranged the schedule so that they might be able to attend.

28. Wanda has been confirmed for face painting.

29. Tentative Schedule:

- 11:30 – arrival, music to start
- 12:00 – Flag Raising and O Canada – youngest and eldest

- 12:30 – BBQ
- 1:00 – kids games
- 2:00 - parade and cake cutting
- 2:30 - piniata

Action: Cathy to confirm Michael's attendance.

Action: Marion to ensure that Earl will participate as eldest.

30.The church Bell will be used for announcements. Winston will ensure that the clapper is inserted or available for use.

31.Cathy has contacted Paula re open mic and she is willing to participate.
Marion has contacted Tut Meilleur and Earl. Their participation will depend on the day.

32.Para-meds have confirmed attendance.

33.Discussion of the availability of the AED at the park. There is some question about it leaving the hall as Council does not have a specific policy. Mel Theil has agreed to be responsible for it during the event.

Action: Melinda to ensure that it is OK to remove it from the hall as it was donated for a specific purpose.

34.Cathy contacted Drumming Group for participation in the "open mic" sessions. They are enthusiastic but have yet to confirm.

35.Paper at Hall will be used to make posters outlining specific areas for activities as well as direction for parking.

Action: Debbi to arrange poster making with June Vaughn and Sue Giroux.

PARKING

36.Posters explaining parking will be made and installed along the road and in applicable areas. All available spaces will be used at the bottom of the hill. After full, people will be asked to drop off passengers and supplies and park up the hill. Signs and attendant will be located around the sign which would allow for a turn around.

36.1. No transportation will be provided. Dave Foote has agreed to work at the top of the hill and explain the process to arrivals.

36.2. All barricades, pylons and orange tape will be provided by the municipality to delineate parking and no parking areas.

37. Missing Link has offered the use of their vests however; we do have some of our own.

Action: Melinda to arrange for staff to drop materials off on Monday, June 30 including barricades, pylons, flagging tape, bbqs, picnic tables and wooden tables.

Action: David to confirm number of 5 foot wooden tables required before Monday morning.

Action: Melinda to send a reminder email on Friday to contact list about Breakfast and Canada Day events specifying parking changes for 2014.

38. David has created a plan/map of the Park to facilitate organization of tents, tables and their locations for various events.

NEW EVENTS

39. The added feature of a travelling Photographer to capture attendees with picture frame, suggested by June was further discussed. Canada Day hats or other items may be carried for use.

39.1. It was suggested that his could be set up at the Welcome Tent so that all arrivals could be directed to the photographer. They could travel around later.

39.2. Laurel and Carl brought a frame perfect for the event.

39.3. It was suggested that the photos could be shared on the Library facebook page as well as the municipal web site.

39.4. We do need an appropriate camera with sufficient memory card. The municipal camera is available as last resort.

Action: Melinda to create a form with location for name and email address.

Action: Mel to ask Mike about use of one of their cameras.

NEW BUSINESS

40. Melinda reminded group of games for older children including a photo scavenger hunt. Debbi to hand out instructions to people at Welcome table. Bell will be rung to form teams and to begin.

Action: Melinda to compile list of items and copies for distribution.

41. Sue Giroux suggested "Texas Horseshoes" game for adults with boxes and washers.

Action: Sue will arrange for 3-4 sets and have Ken deliver them to OMP.

42. Kids Games – tug of war – kids, adults, mixed?

42.1. Fish pond, potato sack race

Action: Marion to pick up fish pond barrier at Winston's.

Action: Mel to purchase 4 softballs for OPP radar demo.

43. Posters – have been provided to all bulletin boards, Morning Mist, Pine Valley, Yates, Driftwood. Reeve Stewart took posters to other municipal offices.

43.1. Additional posters are available for distribution.

Action: Mel to drop off posters at Lakeview.

44. Signage - supplies distributed, list to be made.

Action: Debbi to work with Sue and June to complete.

45. Supplies – Marion, Mel and Cathy to review at another time/Saturday.

46. Adjourned: 8:45 pm.