

*Request for Decision United Townships of Head, Clara & Maria Council*

Type of Decision									
Meeting Date	Friday, September 26, 2014				Report Date	Wednesday, August-27-14			
Decision Required		Yes	x	No	Priority	X	High		Low
Direction		Information Only		x	Type of Meeting	X	Open		Closed
<h2>Clerk's - Report #26/09/14/801</h2>									

**Subject:**

1. Time since last meeting has been spent working on:
  - a. Elections Preparation – voter’s list, nominations, paperwork.
  - b. Work with neighbours on a joint Elections Compliance Committee.
  - c. Complete Summer Student Final Report.
  - d. Signage for outside office/library/hall/garage.
  - e. Pavilion – cost products from other providers.
2. Assistance for gas tank removal, request from property owner. Gaeten Leblanc.
3. Web page updates – Calendar, photo page, Elections.
4. Recreation Committee
  - a. Work to get committee established.
  - b. Purchase of equipment for hall kitchen.
  - c. Purchase and installation of audio equipment.
5. Municipal Hall Liquor License Application – in process, there are a few issues outstanding, will submit as soon as possible.
6. Follow up on purchasing lights for outside the hall.
7. Review and editing of Municipal Alcohol Policy; provided to Ken Conroy’s office for review.
8. Stats from the new website on Monday, September-15-14.

<b>Total:</b>	Unique Visits: 14902	Page Loads: 24087
<b>Today:</b>	Unique Visits: 51	Page Loads: 142
<b>Last 7 Days:</b>	Unique Visits: 753	Page Loads: 1399
<b>Last 30 Days:</b>	Unique Visits: 14902	Page Loads: 4816

9. Preparation for elections for Head of Council and School Board Trustees.

10. Request for funds for Staff Christmas party.

Due to advance planning required for staff appreciation for 2014, please consider this request at this time.

**WHEREAS** Council has provided \$300 per year for staff party at Christmas annually since 2009;

**AND WHEREAS** some advance planning is required for 2014;

**THEREFORE BE IT RESOLVED THAT THE** Council of the United Townships of Head, Clara & Maria does hereby resolve to approve the use of up to \$300 for staff Christmas party purposes for 2014.

11. I have made a request from our election candidates for a column in the Next Newsletter – which will have a focus on elections and getting out to vote.

12. Recreation committee – will have minutes for next meeting but would like to advise that over \$1,200 was raised from the Yates event which was an extremely well attended event. As per council resolution, these funds will be retained by the Rec Committee to help fund future events. Thank you again for volunteers and organizers. Marlene will have numbers from profits from ball tournament and breakfast by Friday's meeting.

13. Ontario Power Dam Special Payments Program update – staff at Wawa are following up – latest is that those who have made requests for specifics of amounts under the Freedom of Information Act have been refused by the province. I have expressed Council's wish to be kept apprised and to participate when possible. They promise to keep us up to date.

14. I have Cambium following up with Adam Kasprzak and where we are with the Stonecliffe expansion and buffer purchase initiated in 2002.

### **Additions after Packages Mailed**

15. For health and safety reasons, we are looking into the purchase of a flashing light for the top of the disposal site vehicle.

16. An all-candidates meeting has been confirmed for Tuesday, October 7, 2014 at 7:00 p.m. here in the municipal hall. It will include the candidates for the Reeve position in HCM as well as School Board Trustees.

17. Since the close of Nomination day, the Council of the United Townships has been in a lame duck position. This is a legislated position which prevents outgoing councils from making significant changes prior to a new council taking over. More than 75% of council members must be returning to avoid a lame duck position. 75% of 5 is 3.75 so we would need to have 4 members returning to avoid a lame duck position. As HCM is a small municipality with most routine purchasing decisions set out in the annual budget, the implications for HCM as legislated are minimal.

18. Due to the separation between meetings, some agenda follow up items have been missed. In order to prevent this from occurring in the future a new section will be added to meetings under Staff Reports entitled "Outstanding Issues" so that each Council member and staff

are aware of issues which require some type of follow up but might otherwise fall through the cracks with other business causing conflicting time demands.