



## **THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

### **Minutes November 18, 2016**

Minutes of a regular meeting of Council held on Friday, November 18, 2016 at 14:00 h. in the Municipal Hall.

1. **CALL TO ORDER & MOMENT of REFLECTION** - *Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.*

#### **2. ROLL CALL**

The following were present Mayor Gibson Councillors: Dave Foote, Debbi Grills and Bob Reid.

**Staff:** Melinda Reith, Clerk/CAO, Noella LeBreton, Treasurer

**Absent/Regrets:** Councillor Calvin Chartrand

#### **3. RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS**

**HCM Mission:** At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

**HCM Vision:** Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

#### **4. DISCLOSURE of PECUNIARY INTEREST & GENERAL NATURE THEREOF**

Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, your employer, or activities of your children, parents or spouse; - None

#### **5. DEPUTATIONS/PRESENTATIONS** - none

#### **6. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

- i. Council Minutes – November 18, 2016

Resolution # 18/11/16/001

Moved by Councillor Grills and seconded by Councillor Reid

**BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, October 14, 2016 be accepted as presented.

Carried Unanimously

#### **7. CORRESPONDENCE & PETITIONS**

- i. Community Christmas Basket Program – re: request for financial assistance –

**Action:** Council to donate \$100 to the Community Christmas Basket Program

- ii. Peterborough County – re: Land Ambulance/ Paramedic Services, Long Term Care or Public Health Downloading

**Action:** Resolution to be prepared for next meeting.

- iii. Doug Antler – re: lack of telephone services in Deux Rivieres - information

- iv. Local Immigration Partnership – re: Materials to integrate and serve newcomers to Canada - information

- v. Information and Privacy Commissioner of Ontario – re: Video Surveillance

**Action:** Clerk to ensure we are in compliance with recommendations

- vi. Ministry of Finance – re: Ontario Municipal Partnership Fund - information

- vii. Same - information

- viii. Ministry of Indigenous Relations and Reconciliation – re: Algonquin Land Claim - information

- ix. MNRF – re: Amendments to the Aggregate Resources Act - information

- x. Ministry of Citizenship and Immigration – re: Voluntarism in Ontario Awards

- xi. AMO – re: Federal Fall Economic Statement - information

- xii. AMO – re: Consultation on the Scope and Processes of the Ontario Municipal Board - information
- xiii. L1 – North Renfrew Family Services – re: request for donation - information
- xiv. L2 – ROMA – Board of Directors – re: Zone 6 Vacancy - information
- xv. L3 – AMO – Changes to Municipal Act, COTA, Municipal Conflict of Interest Act - information

Resolution #18/11/16/001-A

Moved by Councillor Grills and Seconded by Councillor Foote

**WHEREAS** Council sees the benefit in participation of rural representatives on Provincial associations to keep local issues current;

**THEREFORE BE IT RESOLVED THAT** the Council for the United Townships of Head, Clara & Maria does hereby endorse Jim Gibson, Mayor for the position of ROMA Zone 6 Representative of the 2015-2019 ROMA Board, for the remainder of the Board term.

Carried Unanimously

## 8. STAFF REPORTS

- i. Report #18/11/16/801 – Clerk's Report – information

**Action:** Budget considerations to include changes to "Hall Caretaking" – changes to current standards due to frequency of use, consideration of a bonded cleaner, someone to regularly clean offices and library. Combined with another position to include general maintenance as well as set up tear down for municipal events?

**Action:** Hall renovation, expansion – staff to proceed with building as planned as soon as possible.

**Action:** Grant application priority – staff to watch for grants applicable to municipal water system improvements – pressure, heat, availability. Current system has challenges meeting increased use.

Resolution #18/11/16/002

Moved by Councillor Grills and Seconded by Councillor Foote

**WHEREAS** Council determined in 2013 that it would participate in the CWL Community Christmas party by not only donating the hall but by funding children's activities;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to spend up to \$100 for this purpose as Council's contribution to the Community Christmas Pot Luck, which is open to everyone in the community.

Carried Unanimously

Resolution #18/11/16/003

Moved by Councillor Reid and Seconded by Councillor Grills

**WHEREAS** advance planning and budget approval for a staff Christmas party is required prior to December;

**THEREFORE BE IT RESOLVED THAT THE** Council of the United Townships of Head, Clara & Maria does hereby resolve to approve the use of up to \$400 for staff Christmas party purposes for 2016.

Carried Unanimously

- ii. Report #18/11/16/802 – Treasurer's Report - none
- iii. Report #18/11/16/803 – Mayor's Report

## 9. FINANCIAL REPORTS

- i. Cheque Log

Resolution #18/11/16/003-A

Moved by Councillor Foote and Seconded by Councillor Grills

**BE IT RESOLVED THAT** Report #18/11/16/901 being the Cheque Log to November 18, 2016 totalling \$743,966 be accepted as presented.

Carried Unanimously

ii. Comparative Income Statement  
Resolution #18/11/16/003-B  
Moved by Councillor Grills and Seconded by Councillor Reid  
**BE IT RESOLVED THAT** the Comparative Income Statement from January 1, 2016 – November 18, 2016, Report #18/11/16/902 be accepted as presented.  
Carried Unanimously

10. **BY-LAWS** - none

11. **UNFINISHED BUSINESS**

i. Report #18/11/16/1101 – Office Renovation Update

Resolution #18/11/16/004  
Moved by Councillor Foote and Seconded by Councillor Reid  
**WHEREAS** Council has approved office renovation and addition plans at its October meeting which staff are implementing;

**AND WHEREAS** the municipal Procurement By-Law allows for “sole-sourcing” of contracts and services in certain circumstances as approved by Council;

**AND WHEREAS** past experience has shown that local contractors have provided good quality at a good price, and are willing to make accommodations for staff and council during the building process to facilitate service to ratepayers and staff that other builders may not be willing to provide;

**AND WHEREAS** tendering processes are time consuming, costly and have yet to result in contract awards other than to our local contractor, Mackey Construction;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby direct staff to contract directly with Darryl Francoeur of Mackey Construction to negotiate the best possible arrangement for the municipality to complete both the planned renovation and addition without going through a formal tender process.

Carried Unanimously

ii. Report #18/11/16/1102 – Support – Madawaska Valley – Parole System Changes

Resolution #18/11/16/005  
Moved by Councillor Reid and Seconded by Councillor Foote  
**WHEREAS** the Corporation of the Township of Madawaska Valley has circulated a resolution requesting support for the position it is taking with respect to a Private Member’s Bill amending regulations surrounding the granting of parole in Ontario;

**AND WHEREAS** improved compliance with conditions of parole will only make life safer for victims and potential victims of violence and being required to sign a certificate of parole should be required prior to the inmate being released;

**AND WHEREAS** the Bill provides that if an inmate who committed sexual or domestic violence is released on parole, their location must be electronically monitored unless they do not pose a safety risk to their previous victim;

**THEREFORE BE IT RESOLVED THAT THE** Council of the United Townships of Head, Clara & Maria does hereby support the position of the Township of Madawaska Valley and champions the amendments as outlined in Private Member’s Bill 21.

Carried Unanimously

iii. Report #18/11/16/1103 — Support - AMO, Work to Close the Fiscal Gap

Resolution #18/11/16/006  
Moved by Councillor Foote and Seconded by Councillor Reid  
**WHEREAS** AMO has completed considerable work in following up on the What’s Next Ontario? Project and wishes that every Ontario council be a part in recognizing the fiscal gap facing Ontario’s municipalities and seeking sector support for closing it;

**AND WHEREAS** recent polling, conducted on behalf of the Association of Municipalities of Ontario indicates 76% of Ontarians are concerned or somewhat concerned that property taxes will not cover the cost of infrastructure while maintain municipal service, and 90% agree maintaining safe infrastructure is an important priority for their communities;

**AND WHEREAS** a ten-year projection (2016 – 2025) of municipal expenditures against inflationary property tax and user fee increases, shows there to be an unfunded average annual need of \$3.6 billion to fix local infrastructure and provide for municipal operating needs;

**AND WHEREAS** the \$3.6 billion average annual need would equate to annual increases of 4.6% (including inflation) to province-wide property tax revenue for the next ten years;

**AND WHEREAS** this gap calculation also presumes all existing and multi-year planned federal and provincial transfers to municipal governments are fulfilled;

**AND WHEREAS** if future federal and provincial transfers are unfulfilled beyond 2015 levels, it would require annual province-wide property tax revenue increases of up to 8.35% for ten years;

**AND WHEREAS** Ontarians already pay the highest property taxes in the country;

**AND WHEREAS** each municipal government in Ontario face unique issues, the fiscal health and needs are a challenge which unites all municipal governments, regardless of size;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby support the Association of Municipalities of Ontario in its work to close the fiscal gap, so that all municipalities can benefit from predictable and sustainable revenue, to finance the pressing infrastructure and municipal service needs faced by all municipal governments.

Carried Unanimously

- iv. Report #18/11/16/1103 – Support – City of Belleville – Supporting Agricultural Experts in Their Fields

Resolution #18/11/16/007

Moved by Councillor Foote and Seconded by Councillor Grills

**WHEREAS** the City of Belleville has circulated a resolution requesting support for the efforts of the Member of Provincial Parliament for Huron-Bruce to eliminate barriers to employment opportunities for Certified Crop Advisors, and allow Ontario farmers the freedom to engage in business with experts they are familiar with in assessing their needs for their crops;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby endorse the enclosed/attached resolution and support this position circulating this resolution to Premier Wynne, Minister Jeff Leal, Minister of Agriculture, Food and Rural Affairs, the MPP for Renfrew-Nipissing- Pembroke, John Yakubuski, and Todd Smith, MPP, Prince Edward-Hastings.

Carried Unanimously

- v. Report #18/11/16/1103 – 03 – COLA - CPI Increase October to October  
Resolution #18/11/16/008

Moved by Councillor Grills and Seconded by Councillor Foote

**WHEREAS** Council policy and past practise has been to award cost of living adjustments to staff salary, municipal contracts and council honoraria when the October to October Consumer Price Index surpassed 1%;

**AND WHEREAS** October numbers will not be released until after the next Council meeting affecting budget finalization;

**AND WHEREAS** September numbers for Ontario show an increase of 1.8%;

**THEREFORE BE IT RESOLVED THAT** in order to simplify the budgeting process the Council of the United Townships of Head, Clara & Maria does hereby direct staff to add the actual cost of living adjustment based on the October to October Statistics Canada's Consumer Price Index for Ontario as used in the past if the rate is higher than 1%.

Carried Unanimously

**Note:** October to October rate is 2.1% released Friday, November 18, 2016.

**12. ADDENDUM (NEW BUSINESS) - none**

**13. CLOSED SESSION – none**

**14. BUSINESS ARISING FROM CLOSED SESSION – n/a**

**15. QUESTIONS AND ANSWERS**

- i. Councillor Grills Thank you for Stonecliffe sign. Wilfred Lamure responsible for reminding MTO contractors.
- ii. Mayor Gibson's promise to attend council meetings in each of the other County municipalities and his recent experiences.

**16. CONFIRMATION OF PROCEEDINGS**

Resolution # 18/11/16/009

Moved by Councillor Reid Seconded by Councillor Grills

**BE IT RESOLVED THAT** By-Law 2016-13 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on Friday, November 18, 2016 be read a first time short and passed.

Carried Unanimously

**17. ADJOURNMENT**

Resolution # 18/11/16/010

Moved by Councillor Reid and seconded by Councillor Grills

**BE IT RESOLVED THAT** this meeting adjourn at 15:18h. to meet on Friday, December 9, 2016 at 14:00 h.

Carried Unanimously

---

Mayor – Jim Gibson

---

Clerk – Melinda Reith