

United Townships of Head, Clara & Maria  
Municipal Council

Type of Decision									
Meeting Date	Sept 08, 2016				Report Date	Sept 06, 2016			
Decision Required		Yes	X	No	Priority		High	x	Low
Direction		Information Only		X	Type of Meeting	X	Open		Closed

**REPORT TITLE**

Treasurer's Report – Information Only # 08/09/16/802

**Treasurer's Report**

1. The property tax arrears list was at \$26,704.54 on Jun 30<sup>th</sup>, \$30,095.13 on July 31<sup>st</sup> and \$38,893.38 on Aug 31<sup>st</sup>, 2016.
2. The penalty & interest were added to the arrears tax accounts
  - July 4<sup>th</sup> in the amount of \$393.62
  - Aug 8<sup>th</sup>, 2016 in the amount of \$573.54
3. On June 22nd, I processed a transfer of \$600,000 from the Treasury bank account to HCM's general account to cover HCM's general expenses as well as the County/School Boards 3rd installment payments. On June 16th, another transfer of \$50,000 was transferred from the Treasury to the general to ensure there were enough funds to cover HCM expenses.
4. Regarding the fraudulent activity on the CAO's old visa card, James Ford, our Scotia Bank Representative and I are working on a resolution to sort everything out. I expect results in the near future. I will keep you posted.
5. HCM's final tax bills have been processed and mailed out on July 5<sup>th</sup>; due to a minor glitch in our new taxation software the eBills were uploaded to HCM's website on Aug 10<sup>th</sup>, 2016.
6. Our new software (AsystV14) is working fine at times; though, there are still some technical issues which are being worked on & resolved as they come. I have yet to upload the supps/omits tax bills to the system. Every time I attempt to upload the bills, the system indicates a run time error and shuts down. I am continually working on resolving the issue. I have contacted USTI support who was not able to assist with the error. I also work at home trying to find a solution.
7. On Aug 2<sup>nd</sup>, I transferred \$650,000 from the general to the treasury bank account to generate more interest.

Noella LeBreton  
Treasurer/Deputy Clerk