



THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

Minutes of May 16, 2019

Minutes of a regular meeting of Council held on Thursday, May 16, 2019 at 7:00 p.m. in the Municipal Hall.

1. CALL TO ORDER & MOMENT OF SILENT REFLECTION – Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.

2. ROLL CALL – The following persons were present: Mayor Debbi Grills, Councillors: Councillor Brent Allen, Chris Dowser, Fran Kelly-Chamberlain, and Ernie Villeneuve.

Staff: Crystal Fischer, Interim Clerk/ Interim Treasurer, members of the public.

Consultants:

Absent/Regrets: Noella LeBreton, Treasurer

3. RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS - Councillor Dowser

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

HCM Vision: Providing a healthy, connected and sustainable community teeming with possibilities for our citizens now and into the future.

4. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF - none

Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, your employer, or activities of your children, parents or spouse.

5. DEPUTATIONS/PRESENTATIONS

- i. Bill Bishop - see page 4 for notes.

6. ADOPTION OF MINUTES OF PREVIOUS MEETINGS (INCLUDING COMMITTEES)

Resolution No.:16/05/19/001

Moved by Councillor Kelly-Chamberlain and seconded by Councillor Dowser

BE IT RESOLVED THAT the minutes of the regular meetings of council of April 25, 2019 be accepted as presented.

Carried Unanimously

Minutes for information only -

Library Board Minutes

- April 3, 2019

7. CORRESPONDENCE & PETITIONS

Petitions - none

Correspondence

i. DRDH, FSL, NRFHT – Board Meeting Highlights

ii. AMO- Budget Updates

iii. AMCTO – Advocacy Wins

iv. Town of Minto – Review of OMPF

Action: Clerk to send letter of support.

v. Canadian Hemp Farmers Alliance – Funding Assistance

vi. OPP – information

vii. County of Renfrew – State of Emergency Briefing Update

viii. RCDHU – Funding Reductions

Late Correspondence

- i. Mr. Elder – Crossing Lease
Action: Mayor Grills to speak to the County regarding letters they have received.
- ii. Mr. Gibson – Letter to MTO
- iii. Hanover – Resolution re Cuts to Ontario Library Services
Action: Clerk to send letter of support.
- iv. Voyageur Cycling Route – Mobile Workshops
- iv. Mr. Arbic/ Ms. McCallum – Suggestion Box Letter
Action: Mayor Grills to respond.

8. MAYOR'S REPORT

Report 16/05/19/801 – Mayor Debbi Grills

9. STAFF REPORTS - none

10. FINANCIAL REPORTS - none

11. BY-LAWS

Report 16/05/19/1101 – By-Law 2019-13 To Appoint Municipal Clerk

Resolution No.:16/05/19/002

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria enacts as follows:

1. **THAT** Crystal Fischer be appointed Clerk/ Deputy Treasurer of the United Townships of Head, Clara & Maria effective May 16, 2019;
2. **THAT** Crystal Fischer will perform the duties of Clerk/ Deputy Treasurer as required under all Statutory obligations as well as duties assigned by Council which may change from time to time;
3. **THAT** By-Law # 8-05 is hereby rescinded.

Carried Unanimously

Report 16/05/19/1102 – By-Law 2019-14 To Appoint Integrity Commissioner

Resolution No.:16/05/19/003

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

BE IT RESOLVED that the Council of The Corporation of the United Townships of Head Clara and Maria enacts the following:

THAT Expertise for Municipalities (E4m) shall be appointed and act as Integrity Commissioner;

AND FURTHER that this appointment shall be subject to the executed Letter of Engagement attached as Appendix “A” of this bylaw.

Carried Unanimously

Report 16/05/19/1103 – By-Law 2019-15 Workplace Violence and Harassment Policy

Resolution No.:16/05/19/004

Moved by Councillor Dowser and seconded by Councillor Kelly-Chamberlain

BE IT RESOLVED THAT the Council of the Corporation of the United Townships of Head, Clara and Maria hereby adopts By-Law 2019-15 to adopt the Workplace Anti-Violence, Harassment and Sexual Harassment Policy attached hereto as Schedule “A” and forming part of this by-law.

Carried Unanimously

12. UNFINISHED BUSINESS

Report 16/05/19/1201 – Council Representative and Chairperson for Recreation

Advisory Committee

Resolution No.:16/05/19/005

Moved by Councillor Allen and seconded by Councillor Villeneuve

THEREFORE BE IT RESOLVED THAT The Council of the United Townships of Head, Clara and Maria does hereby appoint Councillor Dowser as Chairperson and Councillor Villeneuve as Council representative of the Recreation Advisory Committee.

Carried Unanimously

13. ADDENDUM (NEW BUSINESS)

Report 16/05/19/006 – Fee Schedule

Resolution No.:16/05/19/006

Moved by Councillor Villeneuve and seconded by Councillor Allen

BE IT RESOLVED THAT The Council of the United Townships of Head, Clara and Maria does hereby ~~update~~ defer to June Council Schedule A to by-law 2007-06 to increase building permit fees.

Carried Unanimously

14. CLOSED SESSION -none

15. BUSINESS ARISING FROM CLOSED SESSION -none

16. QUESTIONS AND ANSWERS

Is there a By-Law appointing Wishart Law Firm as our legal counsel?

Action: Clerk to verify.

Have received complaints about docks and boat launches; it is difficult to take boats out of the water at Stonecliffe.

Was there a permit from the Ministry to create break wall on east and west side of the launch? Can we use rock that is already in place? Councillor Allen suggests taking photos for applications now, before water rises, as it could help speed up the application process.

Action: Clerk to look into history and obtain quotes in conjunction with Road Super for replacement.

Deputy Mayor Villeneuve contacted MTO about a “Take a Break” sign on Highway 17 that is in close proximity to the Stewart residence - asking it to be moved or taken down as people are trespassing in the Stewart’s yard. Will council write a letter to MTO requesting the sign be removed ASAP?

Action: Clerk to draft letter.

Roads super can install poles at old Mackey park to prevent people from driving on the stairs.

17. CONFIRMATION OF PROCEEDINGS

Resolution No.:16/05/19/008

Moved by Councillor Allen and seconded by Councillor Villeneuve

BE IT RESOLVED THAT By-Law 2019-16 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on Thursday, May 16, 2019 be read a first time short and passed.

Carried Unanimously

18. ADJOURNMENT

Resolution No.: 16/05/19/007

Moved by Councillor Villeneuve and seconded by Councillor Allen

BE IT RESOLVED THAT this meeting adjourn at 8:52 p.m. to meet again on Saturday, June 22, 2019 at 1:00 p.m.

Carried Unanimously

MAYOR

CLERK

Bill Bishop – Dementia Friendly Communities

The Dementia Friendly Communities Program has been established here and all over the country in order to create an environment where people with dementia can be participating members of the community.

People with dementia suffer from memory loss which causes them to become frustrated and withdraw from the community, becoming isolated.

This disease occurs over a long period of time – over 10 years easily.

It is important for people with dementia to continue interacting with their community.

Those who have dementia still want to be involved in the community- groceries, golf, banking etc.

The aim of the program is to create an environment where dementia patients can still be involved in the community. By providing education, community members can continue communication and interaction with dementia patients.

The program is looking for council and community support; a contact person, someone who will take the lead to set up and advertise, and use of the hall. The program will provide information and advertising. There is a great need for this program. 1 in 5 people at the age of 80 will have dementia. North Renfrew Dementia Friendly Community is the name of the program; not limited to Deep River.

Kudos to Bill and program members for bringing awareness to the issue. Good step forward in recognizing and identifying the program need.

Council is willing to support.