



**THE CORPORATION OF THE UNITED TOWNSHIPS OF  
HEAD, CLARA & MARIA**

**BY-LAW NUMBER 2019-13**

**BEING** a by-law to appoint a Clerk/Deputy Treasurer for the Corporation of the United Townships of Head, Clara & Maria.

**WHEREAS** Section 228 (1) of the Municipal Act, 2001, as amended provides that the municipality shall appoint a Clerk whose duty it is, to record, without note or comment, all resolutions, decisions and other proceedings of Council; if required by any member present at a vote, to record the name and vote of every member voting on any matter or question; to keep the originals or copies of all by-laws and of all minutes of the proceedings of Council; to perform the other duties required under this Act or under any other Act; and to perform such other duties as are assigned by the municipality.

**AND WHEREAS** Section 286 (2) of the Municipal Act, 2001, as amended provides that the municipality may appoint a Deputy Treasurer who shall have all the powers and duties of the treasurer under this and any other Act;

**AND WHEREAS** the holder of the Clerk/ Deputy Treasurer's position did resign;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria enacts as follows:

1. **THAT** Crystal Fischer be appointed Clerk/ Deputy Treasurer of the United Townships of Head, Clara & Maria effective May 16, 2019;
2. **THAT** Crystal Fischer will perform the duties of Clerk/ Deputy Treasurer as required under all Statutory obligations as well as duties assigned by Council which may change from time to time;
3. **THAT** By-Law # 8-05 is hereby rescinded.
4. **THAT** this by-law become effective on the date of its passage.

**READ** a first and second time this 16<sup>th</sup> day of May 2019.

**READ** a third time and passed this 16<sup>th</sup> day of May 2019.

D. Grills  
MAYOR

Cmches  
CLERK