

United Townships of Head, Clara & Maria Council
Request for Decision

Type of Decision									
Meeting Date	Tuesday, September 27, 2022				Report Date	Monday, September 26, 2022			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	X	Information Only			Type of Meeting	X	Open		Closed
Report #22/09/27/601- Election Compliance Audit Committee Appointment									

Subject: Appointing members to Election Compliance Audit Committee

Recommendation: That Council pass the following resolution appointing E4m to the Compliance Audit Committee for the 2022-2026 Council term.

Resolution:

Resolution No.: 22/09/27/001

Moved by Councillor _____ and seconded by Councillor _____

WHEREAS Section 88.37 (1) of the Municipal Elections Act requires that a Council shall establish a compliance audit committee before October 1 of an election year for the purposes of the Act;

AND WHEREAS advertising seeking membership resulted in no applications received from the public;

AND WHEREAS E4m provided Compliance Audit Committee services for the 2018-2022 Council term;

THEREFORE BE IT RESOLVED THAT Council of the United Townships of Head, Clara and Maria does hereby authorize the Compliance Audit Committee to consist of various individuals representing Expertise for Municipalities (E4m) to be named as required depending on the expertise required in the individual situation, who shall deal with each compliance audit request in accordance with the Terms of Reference attached hereto as Schedule "A".

Background/Executive Summary:

Section 88.37 (1) of the Municipal Elections Act, 1996 provides that a council or local board shall establish a compliance audit committee before October 1 of an election year for the purposes of the Act.

The committee shall be composed of not fewer than three and not more than seven members and shall not include,

- (a) employees or officers of the municipality or local board;
- (b) members of the council or local board;
- (c) any persons who are candidates in the election for which the committee is established; or
- (d) any persons who are registered third parties in the municipality in the election for which the committee is established.

The term of office of the committee is the same as the term of office of the council that takes office following the next regular election.

The clerk of the municipality shall establish administrative practices and procedures for the committee and shall carry out any other duties required under this Act to implement the committee's decisions

The council shall pay all costs in relation to the committee's operation and activities.

Staff distributed advertising seeking members for appointment to the Compliance Audit Committee and did not receive any applications for membership from the public. Therefore, staff have requested that E4m be appointed as the Compliance Audit Committee for the 2022-2026 Council term, as was done for this current term of Council.

Financial Considerations/Budget Impact:

Fees incurred would be based on a per use system. Compensation will be required to be paid to each of the committee members if and when they are required to fulfill their obligations. The amount will depend on how many elections violations are perceived by members of the electorate and whether or not they wish to pursue them. No fees were incurred for the 2018-2022 Council term.

Enclosed:

By-Law 2022-23
Schedule A – Terms of Reference

Others Consulted:

E4m

Approved and Recommended by the Clerk

Crystal Fischer, Clerk-Treasurer
