

THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA
PUBLIC WORKS ADVISORY COMMITTEE
MINUTES

Tuesday, November 9, 2021 at 9:30 a.m.

1. Roll Call

Committee Members: Neville Chamberlain, Ken Giroux, Jim Gibson

Council Reps: Councillor Ernie Villeneuve

Staff: Crystal Fischer, Jesse Gagnon

Chairperson: David Balla-Boudreau

Absent: John Miller, Pat McGurran, Mayor Debbi Grills

*Andy Boissoneault has provided his resignation as he has moved out of the municipality.

2. Adoption of Minutes of previous meeting – July 29th, 2021

Moved by Jim Gibson, Seconded by Ernie Villeneuve

Accepted as presented – Carried Unanimously

3. Unfinished Business

a) Boat Launch Update

i. Deux Rivieres boat launch

Quote provided and discussed.

Options include:

- Temporary fix with lumber municipality has already purchased. Then a full analysis can be completed and permanent fix can occur in a couple of years.
- Complete replacement in spring 2022.
- Floating dock – anchored at shore, may not even have to be removed in the winter.

Temporary fix may end up costing the municipality more in the long run.

Action: PWAG to investigate cost and feasibility of floating dock.

ii. Play structure pricing

Prices have gone up significantly over the years. Gas Tax funding may be used towards play areas.

The area at LaCroix Park is not quite as big as Mackey Park, will require more of a linear structure; not circular.

Jesse can measure area to create a foot print, which would determine what equipment will fit. Group would like to see equipment similar to OMP.

- iii. Landscaping at LaCroix Park- footprint will be key indicator as to what landscaping will look like. PWAG to look at the area at the same time as floating dock in Deux Rivieres.
Need to consider maintenance and upkeep as well.
Consider extending parking – many people park on the grass; asphalt mixed with granular A may work well.
Ideally, PWAG would like to see all work at Boat Launch and LaCroix Park completed in 2022.

Could the same material (asphalt mixed with Granular A) be used for pot holes?
What we are using now is not working great.

- iv. Stonecliffe Vault Toilet – Mayor Grills report to PWAG.
Is COR willing to do cost sharing if the vault toilet is located on Township property? Or only if it is on the Trail.
Action: Jim will provide sketch of Boat Launch Road/ trail system with measurements for Mayor Grills to provide follow up the COR.
Action: Ask Mayor Grills to follow up regarding cost sharing on Township property; how soon - don't want to wait until 2026; sketch with measurements.
Can Boat Launch Road be widened? A combination of road widening and signage might help with parking issues.
Action: Clerk to find information and costs of vault toilets.

- v. Steps at Mackey Park
Jesse has requested quotes for concrete vs wood replacement – need barriers down middle of steps. Will try to find more quotes locally.
Rocks along sides of steps should be removed, hard to maintain weeds.
Need to consider what should be at bottom of steps to prevent erosion.
Concrete may not be best option; wood would be less expensive and better for safety. Poles and/ or a railing can still be installed with wood steps.
To be completed Spring 2022, when the water is down – should be a quick job.

Stonecliffe Boat Launch - Consider extending break wall at Stonecliffe – there wasn't a length listed in original scope of work. Lights need to be installed along break wall – solar powered.

Should be extended another 20 feet on both sides, another half meter high on both sides. Not sure how much material would be left – may have to purchase.

vi. Street Lighting –

First step is to contact MTO to ensure sites, locations are ok. Hydro field person has okayed locations, but MTO still needs to approve. David will work with municipal staff to have quotes finalized.

Action: David will stop and speak with Brent Allen as he has just had poles installed.

Looking at closing entrance at the top of Dunlop Crescent, leaving only entrance near boat launch open.

Action: Clerk to see if it is possible, if so bring recommendation to council and poll residents.

4. New Business

Be conscious of representation from all areas – would like to see group members from Deux Rivieres and Bisset Creek.

Action: Clerk to advertise positions for BC and DR – Facebook, flyer, email list.

Action: PWAG members and Jesse will meet at municipal office at 8:00 am Monday Nov 15th to inspect floating dock and LaCroix Park.

5. Questions and Answers

Hard topping roads – Pine Valley – use material at Deux Rivieres. Is there enough? Is it good enough condition? What was used on road in Rolphton? Packed, not dusty. How would it stand up after plowing?

Could do a request for proposal to see what companies could offer.

Proposal to include that material is to be used in DR if suitable, to be supplied otherwise.

The area of work is Pine Valley Road.

Action: Clerk to bring recommendation to Council.

6. Adjournment –

This meeting adjourned at 11:23 am to meet again on December 14, 2021 at 9:30 a.m.