

THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA
PUBLIC WORKS ADVISORY COMMITTEE
MINUTES

Tuesday, December 14, 2021 at 9:30 a.m.

1. Roll Call

Committee Members: Neville Chamberlain, Ken Giroux, Pat McGurran

Council Reps: Councillor Ernie Villeneuve

Staff: Crystal Fischer, Jesse Gagnon

Chairperson: David Balla-Boudreau

Absent: John Miller, Jim Gibson, Mayor Debbi Grills

2. Adoption of Minutes of Previous Meeting – November 9th, 2021

Moved by Ken Giroux and Seconded by Neville Chamberlain

Accepted as presented.

3. Unfinished Business

a) LaCroix Park

i. Pricing for floating docks

Recommendation to Council: 12x32 foot floating dock, fix existing pad and purchase an 8ft ramp to ensure fittings will work between ramp and dock. Inquire as to how much a third pontoon would cost.

Will need to have contractor remove old dock system.

Transportation fees to have dock delivered is approximately \$1000. Need to have equipment on site to have it removed.

Action: Clerk to follow up with MNRF concerning permitting.

Action: Public Works Leader to speak with Doug Antler concerning his dock sales.

ii. Play structure pricing

Reviewed available spacing for play structure installation – can't exceed 26x20ft. Cost of unit is approximately \$10,000 plus HST. This does not include installation of equipment.

iii. Landscaping

Can expect to pay \$15,000 - \$20,000 for beautification, including removal of trees and brush, installation of gravel and large stone.

Action: Public Works Leader to gather quotes from other local contractors.

Would like to see the brush removed from the riverside to provide more room. If brush is removed and gravel added, it could resolve parking issues.

Recommendation to Council: Priority of projects would be: 1) dock installation 2) playground equipment installation 3) landscaping; budget permitting.

Action: David to find out who owns the property at end of Trappers Road, and if they would be willing to donate rocks.

Action: Clerk to research available funding for replacement of boat launch toilets.

b) Stonecliffe Vault Toilet

Best option may be to install a port-a-potty at the turnaround on Boat Launch Road, until the Algonquin Trail improvements begin in HCM.; then a decision on a vault toilet can be re-considered.

Recommendation to Council: install a port-a-potty at the turnaround on Boat Launch Road.

Action: Clerk to research cost of renting vs. purchasing a port-a-potty.

Action: Jesse to measure the current width of Boat Launch Road to see if it could be widened, and how much land is owned at the boat launch to increase parking.

Committee may look at possibility of purchasing a tank and having contractor build the toilet as a separate project as there are not a lot of local contractors that do both parts of the project.

c) Steps at Mackey Park

Remove steps all together, and grade it? The bank/steps are required or grading will wash away.

Maybe steps don't need to be that wide. Could be 6 feet wide. Requires a handrail.

Could use materials that were purchased for the Deux Rivières dock, if Council proceeds with floating docks.

Recommendation to Council: that this project proceed for 2022, with reuse of materials in order to lower costs.

d) Street Lighting

Jodi Ross – need to discuss BCC Hydro – will they provide the drawings required for light installation?

Action: Clerk to follow up with BCC section of Hydro require and what can they help us with.

Can we ask MTO to provide better signage at Pine Valley Road and Mackey Boat Launch – i.e. caution left turning vehicles etc.

Harvey Creek should be considered a higher priority concerning streetlights, big safety concern.

4. New Business

Left turn lane at Pine Valley Road?

Action: Clerk to look at folders to confirm if/when MTO was lobbied concerning left turn lane at Pine Valley Road.

Questions and Answers

- Hard topping roads – Council has passed a resolution that an RFP be created (this will be completed in the new year).

Action: Clerk to ask Dancey Electric if they would have a look at Dunlop Crescent to see how much installation of streetlight would cost vs what the cost of having the ROW re-instated and road closed.

Action: Clerk to send formal request of residents to see if there is opposition of having the entrance to Dunlop Crescent closed.

- Garbage cans on roadside shoulder pull-offs - it appears that there is an MTO garbage can at the top of Deux Rivieres and the Rolphton lookout.

Action: Clerk to ask MTO to supply and maintain garbage cans along transport/highway roadside shoulder pull off areas in order to decrease garbage that is collecting alongside the highways.

5. Adjournment

Meeting adjourned at 10:56 a.m. to meet again January 11, 2022 at 9:30 a.m.