



# HCM News



## Mayor's Message

It's official – summer has arrived! Head, Clara and Maria began our summer festivities with June “Jazaar” on Saturday June 4<sup>th</sup>. It was wonderful to see so many people out enjoying the day and most especially, newcomers to our municipality. This event was solely organized by HCM Library volunteers to raise money for, and awareness of, our public library.

Saturday June 18<sup>th</sup> marked the Grand Reopening of our newly renovated library and the presentation of the Senior of the Year Award 2022 to Cathy Sutherland. The Senior of the Year Award is given by a municipality to recognize an outstanding senior who, after age 65, enriches the social, cultural or civic life of the community. It was an honour to present this award to Cathy on behalf of the Council and citizens of HCM. Family, friends and fellow volunteers were in attendance to celebrate with her.

Canada Day is fast approaching and plans are being made for activities at Old Mackey Park, located at the end of Jennings Road. We invite one and all to come to the park on Friday July the 1<sup>st</sup>! There will be some “do it yourself” games for the young and “young at heart”, including horseshoes in the newly rehabilitated pits – thanks to our Public Works Leader Jesse!

The Canada Day BBQ from 3:00 pm to 6:00 pm is organized by library volunteers to raise funds. **Cost is a donation to the HCM Library - please be generous!** They will be serving hot dogs, hamburgers and chips with water or juice for the children.

A fireworks display will take place at 10:00 pm with a rain date of Saturday July 2<sup>nd</sup> or Sunday July 3<sup>rd</sup>.

Remember to bring your lawn chair. For safety reasons, there will be attendants to assist with parking. If you have a valid handicap sticker you may park a vehicle near the washrooms. Others are invited to park on the road and walk in. We will be offering a shuttle service for those who are parking on the road.

Thanks in advance for your cooperation. We expect children to be in attendance and their safety is of utmost importance.

Finally, I would like to welcome our newly hired summer students: Anthony Stewart, Office Assistant and Ricky Patel, Public Works Labourer. I hope you both enjoy your summer employment.

Have a safe and happy summer!

Mayor Debbi Grills



## 2022 Major Projects

Council and Staff have been working hard to complete major projects across the municipality in 2022.

The steps leading to the river at Old Mackey Park have been replaced with new, treated wood. Thank you to Mackey Construction's work on this project! Horse shoe pits have been replaced and the park is ready to welcome residents to celebrate Canada Day. More information about Canada Day Celebrations on page 4.



The existing break walls at the Stonecliffe Boat Launch were extended an additional 25 feet on each side, with an increase in height of three feet on each extension.



CNC Construction was awarded this contract, and has done an excellent job in extending and "beefing up" the current break walls to reduce the wake coming into the boat launch; making launching much smoother!



A portable toilet has also been placed at the boat launch in Stonecliffe on a trial basis until the docks are removed in the fall.

The dock at LaCroix Park was replaced with a new floating dock earlier this spring. A big thank you to Doug and Jarrett Antler, Robert Gravel, John Beauchamp, Rich-

ard Baril, Ernie Villeneuve and Doug Tucker for their help with fabrication, transportation, launching, connection and installation of the new dock. Staff would like to give a special thank-you to Mr. Tucker, who volunteered his time, expertise and equipment to assist with the installation of the concrete pad and anchors.



Landscaping and site preparation for a new playground at LaCroix Park will occur over the next couple of weeks by Pat Stewart Trucking. The new playground will be installed once delivered in the fall.

Staff are working with Aultman's Rental to have streetlights installed at multiple locations throughout the municipality including: Harvey Creek Road, Mackey Creek Road, Jennings Road, Boudreau Road, Mclsaac Drive and Dunlop Crescent.

We are also wrapping up renovations in the community centre and library. The municipality was successful in obtaining \$100,000 in funding through the Investing in Canada Infrastructure Program—COVID Stream, as well as \$27,000 from the Investing in Canada Infrastructure Program—Culture Stream, to have renovations completed. William Sons was awarded the contract to complete the renovations. To date, the library has been freshly painted and the carpet has been replaced with new vinyl plank flooring. Thank you to all Library volunteers who moved everything out of the Library to have renovations completed and to Jesse Gagnon, Public Works Leader, for moving and replacing shelving and furniture throughout the renovation and painting the entire Library!

All remaining fluorescent lighting has been upgraded to LED lighting, and insulation has been added to the attic in the community centre and library. Windows have been replaced in the washrooms, kitchen, library and furnace room. The washrooms in the community centre have been updated to include new touchless and comfort height toilets. New sinks and countertops will be installed in the coming months and will include touchless faucets.

In addition to building repairs, multiple systems were upgraded through the funding as well. The heating and water heating systems have been upgraded by Bergeron Mechanical. A new audio/visual system for the community centre has been provided and installed by CombiTek and KS Security has provided a new security system for the municipal office, garage and community centre.



## News from the Office

### PROPERTY TAX BILLS

Final property tax bills will be mailed out the first week of July. Installments are due on July 31 and October 31. Please note: properties that are in tax arrears of two or more years as of December 31, 2021, have become eligible for tax sale registration.

### BURN PERMITS

As of April 1 each year, a burn permit is required for anyone planning to burn brush, grass etc. on their property. This excludes small campfires. The municipality has implemented a seasonal permit system which requires the property owner to come to the municipal office and fill out an application. The cost is \$5 and is valid for the whole season; April 1– October 31. Once you have your permit, all you have to do follow rules in burn permit and call or email the office when you are burning so that we can inform the Ministry of Natural Resources and Forestry; which is a component of our annual agreement.

### BUILDING PERMITS

A building permit gives you legal authorization to start construction of a building project in accordance with approved drawings and specifications. Building permits are issued by the Township through it's CBO and are reviewed for compliance with the Ontario Building Code, the Municipal Zoning by-law, Building by-law and other applicable provincial, county and municipal regulations. Building permits are necessary to ensure that zoning requirements, fire and structural safety standards as well as other building standards are met. Please visit the municipal website, or contact the CBO, before beginning any new renovation projects to see if a building permit is required.



### RECREATION ADVISORY COMMITTEE

With restrictions easing, and cases of COVID-19 declining, Council and Staff are working towards a safe re-opening of facilities and recreational programming. With that, the Recreation Advisory Committee is looking for volunteers to join the committee. If you are interested in joining the committee to assist with the planning and implementation of social and recreational programming in our community, please send an email to [admin@headclaramaria.ca](mailto:admin@headclaramaria.ca) or call the municipal office. The committee typically meets once per month. More information, including the Terms of Reference, can be found on the municipal website under the Recreation Department.

### TRAILER PERMITS

Council has recently reviewed and updated the Trailer By-Law; previously adopted in 2006. The newly updated By-Law 2021-47 provides that any person occupying a trailer on vacant land in the municipality must apply for a Trailer Permit. A seasonal fee of \$200 is payable by May 1 of each year and an application must be filled out and reviewed by municipal staff to ensure proper heating, waste disposal etc. is adequately met. Every person wishing to occupy a trailer on vacant land, and obtain a trailer license, must obtain a property identification number. Please contact the municipal office for more information.



# Canada Day Celebrations in Head, Clara and Maria

Old Mackey Park

644 Jennings Road, Mackey ON

**FRIDAY JULY 1, 2022**

Join us for our Canada Day celebrations!

A BBQ will be provided by the HCM Public Library Board from

3:00 - 6:00 p.m.; donations will be greatly appreciated.

Come out and enjoy the new horse shoe pits and some activities at the park.

Bring your own chair.



**Fireworks at Dusk!**



The **Recreation Equipment Lending Hub** is open for the 2022/2023 season!

Contact the municipal office to reserve a variety of recreation equipment including:

- Kayaks—kids and adult sizes
- Stand Up Paddleboards—kids and adult sizes
- Life Jackets - of all sizes
- Bicycles and Helmets - of all sizes
- Badminton/ Volley Ball Net Set
- Golf Clubs



Policy Update!

Council has updated its Recreation Equipment Lending Hub Policy to implement a \$5.00 per day late fee for items that are not returned on time. The policy update also includes that equipment may only be loaned to residents and must stay within municipal boundaries for the duration of the loan.

Pick up and drop off times are limited to Monday and Fridays to reduce administrative burden. If you wish to secure equipment for a specific timeframe, please contact the municipal office early to avoid disappointment.

Thank You!

To Hope Ezerins for  
volunteering her time  
and seeds to re-open  
the Community Garden  
in Stonecliffe!



# HCM Public Library

Come and see our newly renovated Library! We are open weekdays from 8:30 a.m. until 4:00 p.m. The Library is not staffed from Monday to Friday.

A volunteer will be available on Saturdays from 12:30 to 3:00 p.m.

Join us on Canada Day at Mackey Park. The Library Board is serving hot dogs, hamburgers, drinks, and chips from 3:00 to 6:00 p.m. Donations to the library will be appreciated.



## Waste Management



### Municipal Disposal Site Hours

#### Bissett Creek Site

Tuesday 12:30 pm - 3:30 pm

Saturday 12:45 - 3:45 pm

Located on Bissett Creek Road

#### Stonecliffe Site

Thursday 12:45 pm - 4:15 pm

Saturday 8:30 am - 12:00 pm

Located on Kenny Road

### Collection Days and Times

#### Deux Rivieres (garbage and recycling)

Tuesday 10:00 a.m. - 11:00 a.m.

#### Bissett Creek (garbage and recycling)

Tuesday 11:30 a.m. - 12:00 noon

#### Stonecliffe

Thursday 11:00 - 12:00 noon

#### Mackey

Thursday 9:00 a.m. - 11:00 a.m.

### 2022 Recycling Dates (Stonecliffe and Mackey)

July 11 & 25

August 8 & 22

September 7 & 19

October 3, 17 & 31

November 14 & 28

December 12 & 28

## 2022 Municipal Elections

Municipal council and school board elections will take place on Monday, October 24, 2022. The role of a councillor is intricate and involved, and include the responsibilities of being **a representative, a policy-maker, and a steward** of the municipality. Members of Council must deal with complex and sometimes contentious issues. It is a good opportunity to be involved with, and give back to, your community.

### Key Dates:

May 2nd - Nomination and registration periods begins. Individuals interested in running for office can file their nomination paperwork at the municipal office.

August 19th - Nomination Day—final day for interested individuals to file their nomination paperwork—2:00 p.m. deadline. The same deadline applies for withdrawing nomination paperwork.

September 1st - Last day for reproducing the voters list and determining the revision procedures.

October 1st - Advance Vote

October 24th - Voting Day



### Role of Councillors:

- to represent the public and to consider the well-being and interests of the municipality;
- to develop and evaluate the policies and programs of the municipality;
- to determine which services the municipality provides;
- to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of council;
- to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality;
- to maintain the financial integrity of the municipality; and
- to carry out the duties of council under the Municipal Act.

### Role of Mayor:

- to act as chief executive officer of the municipality;
- to preside over council meetings so that its business can be carried out efficiently and effectively;
- to provide leadership to the council;
- to provide information and recommendations to the council with respect to the role of council;
- to represent the municipality at official functions; and
- to carry out the duties of the head of council under the Municipal Act or any other Act.



### What do I need to file my nomination paperwork?

The nomination must be completed in full and filed in person by the candidate or an agent of the candidate and include: Identification suitable to the Clerk; Nomination Paper- Form 1; and Application filing fee.

The fee to file a nomination is \$200 to run for head of council and \$100 for all other positions.

### When can I campaign?

Candidates can only start campaigning after the nomination papers are files. Candidates may campaign up until the end of voting day.

### Who is eligible to be a council candidate?

In order to run for office, the individual must be:

A Canadian citizen; At least 18 years of age;

A resident of the Townships of Head, Clara and Maria;, or

An owner or tenant of land in the Townships of Head, Clara and Maria, or the spouse of the owner or tenant;

Not legally prohibited from voting; and

Not disqualified by any legislation from holding office.

### Resources:

- The municipality has a number of print resources available to anyone interested in running for council, which may be borrowed from the office. The following print resources are just an example of the many that are available for loan.
- Municipal Elections Act: Municipal Elections Act, 1996, S.O. 1996, c. 32, Sched. (ontario.ca)
- Ministry of Municipal Affairs and Housing - The Ontario municipal councillor's guide | Ontario.ca

There are many additional resources on the Ministry of Municipal Affairs and Housing's website, including election guides for candidates, third party advertisers, and voters guides.

Although staff is here to answer your questions to the best of our ability, the responsibility for running a campaign according to legislation remains that of the candidate. We are not in a position to offer legal advice or interpretation of legislation. If there is any uncertainty or question after reading all of the information we have provided, please seek independent legal advice. If interested in running for a seat on Council, please ensure that you are aware of and comply with the applicable legislation.

It is your responsibility.

## Voter Qualifications and Voter's List Information

If you are a resident, owner or tenant of property in Ontario, a Canadian citizen and 18 years of age or older on election day, you can vote.

It is the responsibility of every elector to make sure their information is up-to-date and accurately reflected for electoral purposes. By logging into voterlookup.ca, eligible electors can:

confirm or update their electoral information;

add an elector name to an address; and,  
change school support for the purpose of voting in a school board election.

Use the [VoterLookup.ca](http://VoterLookup.ca) tool on the MPAC (Municipal Property Assessment Corporation) website to ensure you are on the list and the information is accurate.



CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA  
2022 Municipal Election  
UNOFFICIAL LIST OF CANDIDATES

The listing will be updated through the nomination period. All nominations are subject to certification by the Clerk following the close of nominations.

Election: October 24, 2022

Term of Office: November 15, 2022 to November 14, 2026

List Updated: June 20, 2022

Candidate Name	Date Filed	Office
Debbi Grills	May 2, 2022 at 9:00 am	Mayor
Ernest J Villeneuve	May 2, 2022 at 9:07 am	Councillor
Chris Dowser	May 13, 2022 at 11:38 am	Councillor
Rachel Richer	May 31, 2022 at 12:30 pm	Councillor
Fran Kelly-Chamberlain	June 20, 2022 at 12:08 pm	Councillor

Crystal Fischer, Dipl.M.A.  
Clerk-Treasurer  
United Townships of Head, Clara & Maria  
[www.headclaramaria.ca](http://www.headclaramaria.ca)  
p: 613-586-2526  
e: [clerk@headclaramaria.ca](mailto:clerk@headclaramaria.ca)

# United Townships of Head, Clara & Maria

Phone: 613-586-2526  
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15 Township Hall Road  
Stonecliffe ON K0J 2K0

admin@headclaramaria.ca (Stephany)  
clerk@headclaramaria.ca (Crystal)

**HCM Mission:** At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

**HCM Vision:** Providing a healthy, connected and sustainable community teeming with possibilities for our citizens now and into the future.

We're on the web!  
[townshipsofheadclaramaria.ca](http://townshipsofheadclaramaria.ca)



**A Natural Playground**

## Council Contacts

### Mayor Debbi Grills

613-586-1904

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### Brent Allen

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### Chris Dowser

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### Fran Kelly-Chamberlain

613-586-1942

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### Ernie Villeneuve

613-559-2814

[e.villeneuve@headclaramaria.ca](mailto:e.villeneuve@headclaramaria.ca)

## 2022 Council Meeting Schedule

Meetings begin at 1:00pm

Saturday August 20

Tuesday September 20

Inaugural Meeting of Council—November 15, 2022

### Emergency Management—Tips on how to be FireSmart

- Shore lunch and campfires are responsible for wildfires every spring. Residents are reminded that they must tend their fires at all times, making sure to put them dead out before leaving. If it is windy, the risk of a wildfire is high – don't burn!
- Residents planning on burning grass, brush or other wood debris should consider composting or taking material to landfill sites instead. Each spring, grass fires get out of control and cause needless damage to barns, homes and cottages.
- Planning to use fireworks this weekend? Under the [Forest Fires Prevention Act](#) (FFPA), any person who sets off fireworks is responsible to ensure any hot residue from the discharge of fireworks is extinguished. There may also be municipal by-laws in place regarding the use of fireworks.
- Residents are reminded of their responsibilities under the FFPA. All forest fires are investigated to determine the cause, and a person can be held responsible for the costs of extinguishing or property damage incurred by a forest fire.
- Residents within organized municipalities should check with local fire departments or municipal offices for any burning restrictions in their area.

