



**THE CORPORATION OF THE UNITED TOWNSHIPS OF
HEAD, CLARA & MARIA
15 Township Hall Road
STONECLIFFE, ONTARIO, K0J 2K0**

Phone: (613) 586-2526 | Fax: (613) 586-2596 | E-mail: clerk@headclaramaria.ca

Admin: admin@headclaramaria.ca

Re: Address Change Request

Please complete the form below to have your mailing address changed.

The address cannot be changed without an authorized signature along with the municipal address & roll number for the property in question.

You have three options to return the form to the office.

1. Send it by regular mail to the address above.
2. Scan the completed form and send it via email to clerk@headclaramaria.ca or admin@headclaramaria.ca
3. Drop it off at the municipal office during business hours or in mail slot after hours.

If you have any questions, do not hesitate to contact our office, Monday - Friday, 8:30 am to 4:00 pm.

Thank you

Please print clearly.

I _____ am requesting to have my mailing address for my property
owner's name

located at _____ changed from _____
municipal address previous mailing address

_____ to _____
new mailing address

for roll number _____
Roll number

owner's signature

mm/dd/yyyy